



**TOWN OF GRANITE QUARRY  
PLANNING BOARD  
REGULAR MEETING AGENDA  
October 4, 2021  
6:00 p.m.**

<b>Call to Order</b>		<b>Chairman Luhrs</b>
<b>Determination of Quorum</b>		<b>Chairman Luhrs</b>
<b>1. Approval of Agenda</b>		<b>Board</b>
<b>2. Approval of Minutes</b>	<b>September 7, 2021, Regular Monthly Meeting</b>	
<b>New Business</b>		
<b>3. Code Enforcement</b>		<b>Board</b>
<b>Old Business</b>	<b>None</b>	
<b>Adjourn</b>		

**Agenda Item Summary**

Regular Monthly Meeting

October 4, 2021

Agenda Item 1

Summary

The Board may discuss, add, or delete items from the agenda.

Action Requested

***Motion to adopt the agenda (as presented / as amended).***

**Approval of Agenda**

Motion Made By:

\_\_\_\_\_

Second By:

\_\_\_\_\_

For:

- Chair Richard Luhrs
- Vice-Chair Michelle Reid
- David Morris
- Jared Mathis
- Jerry Holshouser
- Joe Hudson
- Mike Brinkley
- Ronald Jacobs
- Dolores Shannon (A)
- Jim King (A)
- 

Against:

- Chair Richard Luhrs
- Vice-Chair Michelle Reid
- David Morris
- Jared Mathis
- Jerry Holshouser
- Joe Hudson
- Mike Brinkley
- Ronald Jacobs
- Dolores Shannon (A)
- Jim King (A)
-

**Agenda Item Summary**

Regular Monthly Meeting

October 4, 2021

Agenda Item 2

Summary

Draft minutes from the September 7, 2021 Regular Monthly Meeting are attached for your review.

Action Requested

***Motion to approve the September 7, 2021 Regular Monthly Meeting minutes (as presented / as amended).***

**Approval of Minutes**

Motion Made By:

\_\_\_\_\_

Second By:

\_\_\_\_\_

For:

- Chair Richard Luhrs
- Vice-Chair Michelle Reid
- David Morris
- Jared Mathis
- Jerry Holshouser
- Joe Hudson
- Mike Brinkley
- Ronald Jacobs
- Dolores Shannon (A)
- Jim King (A)
- 

Against:

- Chair Richard Luhrs
- Vice-Chair Michelle Reid
- David Morris
- Jared Mathis
- Jerry Holshouser
- Joe Hudson
- Mike Brinkley
- Ronald Jacobs
- Dolores Shannon (A)
- Jim King (A)
-



**TOWN OF GRANITE QUARRY  
PLANNING BOARD  
REGULAR MEETING MINUTES  
September 7, 2021 6:00 p.m.**

**Present:** Chair Richard Luhrs, Vice Chair Michelle Reid, Mike Brinkley, Jerry Holshouser, Jared Mathis, Joe Hudson, David Morris

**Not Present:** Ronald Jacobs, Jim King (A), Dolores Shannon (A)

**Staff:** Town Planner Steve Blount, Town Clerk Aubrey Smith

**Call to Order:** Chairman Luhrs called the Planning Board meeting to order at 6:00 p.m.

**Determination of Quorum:** Chairman Luhrs verified there was a quorum present.

**1. Approval of Agenda**

**ACTION:** Mr. Brinkley made a motion to approve the agenda. Vice Chairwoman Reid seconded the motion. The motion passed with all in favor.

**2. Approval of Minutes**

**ACTION:** Mr. Brinkley made a motion to approve the minutes from the August 2, 2021 Regular Monthly Meeting as presented. Mr. Hudson seconded the motion. The motion passed with all in favor.

**New Business**

**3. Elections**

**ACTION:** Mr. Morris made a motion to re-elect Richard Luhrs as Chairman and Michelle Reid as Vice Chairwoman. Mr. Brinkley seconded the motion. The motion passed with all in favor.

**Old Business**

**4. Text Amendment**

**Driveways**

The Board reviewed the UDO and Code of Ordinance amendments as recommended by Planner Blount. They discussed DOT standards for driveway width and maintenance for driveway openings on main streets. There was also discussion regarding whether a corner lot should be required to place the driveway on the less travelled road. Chairman Luhrs and Mr. Brinkley stated a desire to keep and enforce the standard. No Board members voiced dissent. Planner Blount asked if there were any other changes the Board would like made to the recommendation.

- **A. General, e.** Mr. Brinkley suggested an amendment to the language, “driveways shall be constructed so as to prevent storm water from the street from flowing down the driveway”. Planner Blount will update the language.

- **A. General, g.** Mr. Mathis suggested changing the language to remove “permit”. Planner Blount will reconfigure the language.
- **B. Residential Driveways, b.** Chairman Luhrs suggested striking the entire item. Mr. Brinkley suggested keeping the first sentence. Chairman Luhrs agreed and suggested adding the language to keep the driveways on the lesser traveled road on this same item. Planner Blount stated it would be better to keep the language separate. He will make the changes.

**ACTION:** Mr. Brinkley made a motion to approve the text amendment with suggested revisions. Mr. Mathis seconded the motion. The motion passed with all in favor.

## 5. Text Amendment

### Historic District

Planner Blount reviewed his memo on the Historic District Overlay that was included in the agenda packet and asked the Planning Board to recommend the amendment to the Board of Aldermen. The Board discussed the process of identifying historic properties and whether there was a necessity for keeping the overlay and creating a Historic Preservation Commission.

**ACTION:** Mr. Brinkley made a motion to delete the historic district per staff recommendation. Vice Chairwoman Reid seconded the motion. The motion passed with all in favor.

## 6. Discussion

### Residential Fence Standards

Planner Blount reviewed his memo and the proposed amendments for Residential Fence Standards that were included in the agenda packet. The Board discussed types on fencing and setback requirements.

**ACTION:** Mr. Brinkley made a motion to approve the recommendations of the planning staff as presented. Mr. Mathis seconded the motion. The motion passed with all in favor.

**ACTION:** Mr. Morris made a motion that the code enforcement issue be addressed on the October agenda. Mr. Hudson seconded the motion. The motion passed with all in favor.

## Adjournment

**ACTION:** Mr. Mathis made a motion to adjourn the meeting. Mr. Holshouser seconded the motion. The motion passed with all in favor.

Chairman Luhrs closed the meeting at 7:20 p.m.

Respectfully Submitted,

Aubrey Smith  
Town Clerk