



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING
Thursday, May 19, 2022
6:00 p.m.**

Call to Order **Mayor Barnhardt**

Moment of Silence

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Consent Agenda

A. Approval of the Minutes

- 1) Recessed Meeting April 11, 2022
- 2) Budget Workshop April 11, 2022
- 3) Regular Meeting April 11, 2022
- 4) Recessed Meeting April 18, 2022

B. Departmental Reports *(Reports in Board packet)*

C. Financial Reports *(Reports in Board packet)*

D. Resolution 2022-02 Amended Annexation Public Hearing Date

3. Citizen Comments

(All comments are limited to 6 minutes. No sharing of minutes with other citizens.)

4. Town Manager Update *(Report in Board packet)*

Old Business

5. Update

Parking Ordinance, Attorney Short

6. Ordinance Amendment

Driveways

ACTION REQUESTED: Motion to adopt Ordinance 2022-03 repealing and replacing Chapter 22 – Street, Sidewalks and Other Public Places of the Code of Ordinances.

New Business

7. Set Date for Budget Public Hearing

Staff recommends holding the public hearing to collect public feedback on the proposed FY22-23 Budget at the regular June meeting, June 13, 2022.

ACTION REQUESTED: Motion to set the date for the Public Hearing on the proposed FY22-23 Budget for Monday, June 13, 2022, at 6:00 p.m.

8. Adoption

- A. Resolution 2022-03
- B. Resolution 2022-04
- C. Resolution 2022-05
- D. Resolution 2022-06
- E. Resolution 2022-07

ARPA Policies

- ARPA Nondiscrimination Policy
- ARPA Record Retention Policy
- ARPA Conflict of Interest Policy
- ARPA Eligible Use Policy
- ARPA Allowable Costs Policy

ACTION REQUESTED: Motion to adopt Resolutions 2022-03, 2022-04, 2022-05, 2022-06, and 2022-07 to adopt the required ARPA Policies.

9. Proclamations

- A. National Police Week May 15-21, 2022
- B. National Public Works Week May 15-21, 2022
- C. Mental Health Awareness Month Month of May

10. Board Comments

11. Announcements and Date Reminders

- | | | | |
|--------------|--------|-----------|------------------------------------|
| A. Wednesday | May 25 | 5:30 p.m. | Cabarrus-Rowan County MPO TAC |
| B. Monday | May 30 | | Memorial Day – Office Closed |
| C. Monday | June 6 | 6:00 p.m. | Planning Board |
| D. Wednesday | June 8 | 5:00 p.m. | Centralina Executive Board Meeting |
| E. Thursday | June 9 | 6:00 p.m. | Community Appearance Commission |

Adjourn

Agenda Item Summary

Regular Meeting

May 19, 2022

Agenda Item 1

Summary:

The Board may discuss, add, or delete items from the Regular Meeting agenda.

Action Requested:

Motion to adopt the May 19, 2022 Board of Aldermen Meeting Agenda (as presented / as amended).

Approval of Agenda

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

Agenda Item Summary

Regular Meeting

May 19, 2022

Agenda Item 2

Approval of Consent Agenda

Summary:

The Board may discuss, add, or delete items from the Consent Agenda.

A. Approval of the Minutes

- 1) Recessed Meeting April 11, 2022
- 2) Budget Workshop April 11, 2022
- 3) Regular Meeting April 11, 2022
- 4) Recessed Meeting April 18, 2022

B. Departmental Reports *(Reports in Board packet)*

C. Financial Reports *(Reports in Board packet)*

D. Resolution 2022-02 Amended Annexation Public Hearing
Date

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

Action Requested:

Motion to approve the consent agenda (as presented / as amended).



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
SPECIAL CALLED MEETING
Continuation of Recessed March 31, 2022 Meeting
Monday, April 11, 2022
4:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith

Call to Order: Mayor Barnhardt called the meeting to order at 4:00 p.m.

1. Approval of the Agenda

ACTION: Alderman Shelton made a motion to approve the agenda. Alderman Cress seconded the motion. The motion passed 4-0.

2. Closed Session

Town Manager Performance Evaluation

ACTION: Mayor Pro Tem Linker made a motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(6) to consider the performance of an individual public officer or employee. Alderman Shelton seconded the motion. The motion passed 4-0.

ACTION: Alderman Shelton made a motion to return to open session. Alderman Costantino seconded the motion. The motion passed 4-0.

During closed session the Board took the following action:

ACTION: Alderman Costantino made a motion to give Manager Smith a 6% increase (\$95,400) plus expenses (*current car allowance*). Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

The Board discussed evaluations for part-time employees.

Adjournment

ACTION: Alderman Shelton made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

The meeting was adjourned at 4:50 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
BUDGET WORKSHOP
MEETING MINUTES
Monday, April 11, 2022, 5:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Finance Officer Shelly Shockley, Police Chief Mark Cook, Fire Chief / Public Works Director Jason Hord

Call to Order: Mayor Barnhardt called the meeting to order at 5:02 p.m.

1. Personnel & related

A. Insurance Renewal

Clerk Smith shared that there would be a 0% increase in insurance rates for the coming year. The Board asked about the coverage for employees and dependents. Staff asked that the Board make a motion to direct staff to move forward with renewal of medical, dental, vision, life, and short-term disability through Medcost.

ACTION: Alderman Costantino made a motion to approve (*moving forward with renewal of medical, dental, vision, life, and short-term disability through Medcost*). Alderman Shelton seconded the motion. The motion passed 4-0.

B. Salary Survey

Manager Smith reviewed the salary survey on the agenda and discussed how the data was weighted and qualified.

C. Market Adjustments based on CPI Index (not market demand)

Manager Smith shared that the CPI Index Southeast is 7.4% and that on the managers' listserve, polling so far, most responses seem to be 6-7%. He shared that the performance evaluation process is being reviewed and revamped and that the percentage of market adjustment applied to salaries could be based on performance ratings. The full percentage applies to the pay scale to keep us from falling behind again but will only affect new hires and those at the top of their grade.

2. Department Highlights

A. Administration

Manager Smith shared highlights from administration including different scenarios for the planner position. 1) Best-case scenario would be hiring a full-time planner. 2) The second scenario would

be hiring someone without experience and having N-Focus work with and helping to train the employee. 3) The third scenario would be continuing the contract with N-Focus and possibly adding an additional day.

Code Enforcement will be determined based on how well the current system is working. If everyone is satisfied, the manager may continue the contract.

B. Police Department

Chief Cook made the request that the current frozen position be reallocated for the upcoming budget year. This would help with the rotation to provide maximum coverage during peak hours and reduce the part-time budget. Chief Cook read from and will make available, a list of programs he would like to implement with an additional full-time officer on staff. If the full-time position was to be unfrozen, Chief Cook stated the position would target to begin in September. There was Board discussion on funding the position.

C. Fire Department

Chief Hord shared that the Fire Department submitted an application for the SAFER Grant. If awarded, the grant would cover 75% of salaries in the first year for six full-time employees, 50% in the second year, and 25% in the third year. Whether the grant was awarded will not be known until September. If not awarded, the Fire Department would like to add one full-time position in the next year and then an additional position the year after.

3. ARPA follow-ups from last regular monthly meeting and subsequent meeting session

Due to time limitations, the Board decided to discuss at a recessed meeting 4/18/2022.

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Alderman Shelton seconded the motion. The motion passed with all in favor.

The meeting ended at 4:56 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, April 11, 2022
6:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Attorney Chip Short, Police Chief Mark Cook, Fire Chief / Public Works Director Jason Hord, Finance Officer Shelly Shockley, Contracted Planner Bill Bailey

Call to Order: Mayor Barnhardt called the meeting to order at 6:05 p.m.

Moment of Silence: Mayor Barnhardt led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by representatives of Scout Troops 4328 & 4324.

1. Approval of the Agenda

ACTION: Alderman Shelton made a motion to approve the agenda. Alderman Costantino seconded the motion. The motion passed 4-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

- 1) Regular Meeting March 14, 2022
- 2) Planning Retreat Session 3 March 24, 2022
- 3) Planning Retreat Session 4 March 31, 2022

B. Departmental Reports (*Reports in Board packet*)

C. Financial Reports (*Reports in Board packet*)

D. Appointment of Courtney Meece to the Parks, Events, and Recreation Committee

E. Contract with Eddie Carrick, CPA, PC for audit of accounts for FY 21-22

ACTION: Alderman Shelton made a motion to approve the consent agenda. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

3. Citizen Comments – There were no citizen comments.

4. Presentation

FD Auxiliary, President Brittany Dunham

Ms. Dunham presented to the Board the Fire and Life Safety House. The Granite Quarry Fire Department Auxiliary sponsored half of the purchase. F&M Bank and Fisher-Greene Insurance Agency partnered to match the Auxiliary's contribution and sponsor the other half. Chief Hord thanked the Fire Department Auxiliary for all their hard work and support.

The Board recessed at 6:10 p.m. to see the inflatable.

The meeting was called back into session at 6:18 p.m.

ACTION: Mayor Pro Tem Linker made a motion to amend the agenda by moving item 18 (*Discussion of Comprehensive Plan Update*) to item 11. Alderman Shelton seconded the motion. The motion passed 4-0.

5. Town Manager's Update

Manager Smith reviewed highlights from his report in the agenda packet and the responses to Alderman Shelton's questions regarding the agenda packet. Manager Smith is preparing drafts of the core values, strategic goals, and communication guidelines for the meeting next week. He mentioned that code enforcement seems to be going well and asked that the Board continue to provide feedback. On the budget watchlist, the largest item was fuel surcharges. The developer for 817 N. Salisbury Avenue will hold a community meeting on April 20, 2022. The annexation and rezoning public hearings will be held at May's regular meeting.

6. Discussion

May Regular Meeting Agenda

The Board discussed possible dates and conflicts for the May meeting.

ACTION: Alderman Costantino made a motion to change the May 9th meeting to May 19th at 6:00 p.m. Alderman Cress seconded the motion. The motion passed 4-0.

Old Business

7. Review for Adoption

Parks and Recreation Master Plan

The Board discussed delaying adoption of the Parks and Recreation Master Plan until the Bike and Pedestrian Plan is released and possibly incorporated. They also asked whether changes could be made after adoption. Manager Smith asked that specific concerns be sent to him to address with Jon Wood of Alfred Benesch.

ACTION: No action was taken. The Board will send in and discuss specific concerns on April 18th and the item will be placed on the May agenda.

8. Annexation 2022-01

Nest / Wallace 817 N. Salisbury Ave.

The Public Hearing is proposed for Board of Aldermen's May meeting.

ACTION: Mayor Pro Tem Linker made a motion (*to accept the Certificate of Sufficiency and adopt Resolution 2022-02 fixing the date of the public hearing*). Alderman Cress seconded the motion. The motion passed 4-0.

New Business

9. Public Hearing

Rezoning of 817 N. Salisbury Ave.

This item was removed from the agenda because the applicant withdrew the original application and submitted another that will be reviewed in May. It will be readvertised for the May meeting.

10. Planning Board Request

Parking Ordinance

Planning Board representative David Morris addressed the Board and asked that they establish a parking ordinance for the entire town of Granite Quarry for the purpose of public safety.

Alderman Cress asked that Attorney Short address the issue. Attorney Short stated there was a parking ordinance that addressed parking on streets, but the town was not involved in the enforcement for private streets. The Town does make sure streets are built to specifications. The parking ordinance is controlled by the traffic map. Attorney Short stated he would go back and review the map and report back next month.

11. Discussion (Former Item 18)

Comprehensive Plan Update

Mayor Barnhardt stated that she and Mayor Pro Tem Linker met with Planner Bill Bailey on the Comprehensive Plan and Mr. Bailey suggested the Board hear from Rick Flowe with N-Focus regarding rewriting the plan. Mr. Flowe was not available to attend this meeting but is available to meet at 3:00 p.m. on Monday, April 18th.

Planner Bill Bailey notified the Board that state statute 160D required a comprehensive plan with a future land use map to guide zoning decisions. Attorney Short stated this would help accomplish some of the zoning and land use objectives discussed at the last meeting. There was Board consensus to continue this discussion on Monday, April 18th at 3:00 p.m.

12. NCLM Board of Directors

Update on Candidates

The clerk stated the list of candidates had not yet been received and asked that the item be discussed at the April 18, 2022, meeting at 3:00 p.m. There was Board consensus to add to the April 18th agenda.

13. Budget Amendment #12

Fire Trucks

Chief Hord addressed the Board and discussed the reasons for the budget amendment. Both 571 and 572 needed repairs. 571 needed a diesel exhaust repair and the ECM had to be replaced on 572. The Board discussed the cost of a new fire truck, which is nearly one million dollars with a two-year wait.

ACTION: Alderman Costantino made a motion to approve Budget Amendment #12 as presented. Alderman Cress seconded the motion. The motion passed 4-0.

14. Discussion

Loader / Backhoe

Chief Hord addressed the Board regarding the need for a loader/backhoe. The backhoe is currently the most operated piece of equipment in the town. The heavy equipment mechanic the town utilizes recommended against a refurb of the existing backhoe. In the event of a catastrophic failure, the town would have to rent a backhoe until another could be purchased. While the machine normally has a 1-year wait list, one recently became available that could be purchased and delivered as early as next week. The Board discussed the possibility that the existing backhoe could be surplus.

ACTION: Alderman Shelton made a motion to appropriate fund balance to Public Works' Capital Outlay in the amount of \$105,000 for the purchase of a replacement backhoe as presented. Alderman Cress seconded the motion. The motion passed 4-0.

15. Proclamations

Mayor Barnhardt made the Board aware of the following proclamations:

- A. Teacher's Appreciation Week May 1-8, 2022
- B. National Day of Prayer May 5, 2022
- C. Municipal Clerks Week May 1-7, 2022
- D. National Nurses Week May 6-12, 2022

16. Board Comments

- Alderman Shelton commented on the fund balance versus the actual unrestricted fund balance.
- Alderman Shelton asked, in regard to the contract with the auditor, what type of information or participation should the Board have given the auditor's message to the Board last year. For instance, should there be an audit committee or an alderman sitting in with the finance officer and manager during audits. Manager Smith responded that the Board's development of finance policies giving direction and parameters has been helpful and that attending the technical meetings between staff and auditor during the audit would add additional time, questions, follow-up, and workload.
- Alderman Cress asked that snacks and beverages be provided for the Board for long meetings.
- Mayor Barnhardt commented that she would like to see snacks and drinks provided for all meetings.

17. Announcements and Date Reminders

A. Thursday	April 14	6:00 p.m.	Community Appearance Commission
B. Friday	April 15		Good Friday, Office Closed
C. Monday	April 18	5:00 p.m.	Parks, Events, and Recreation Committee
D. Monday	April 18	5:30 p.m.	Zoning Board of Adjustment
E. Tuesday	April 19	3:30 p.m.	Revitalization Team
F. Thursday	April 21	7:30 a.m.	Rowan Chamber Power in Partnership Breakfast
G. Friday	April 22	1:00 p.m.	Litter Sweep
H. Wednesday	April 27	5:30 p.m.	Cabarrus-Rowan County MPO TAC
I. Saturday	April 30	1:00 p.m.	Arts in the Park
J. Monday	May 2	6:00 p.m.	Planning Board

18. Closed Session

Legion Building Lease

ACTION: Mayor Pro Tem Linker made a motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(5)(i) to instruct staff concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a proposed contract for the Legion Building lease. Alderman Cress seconded the motion. The motion passed 4-0.

ACTION: Alderman Cress made a motion to return to open session. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

During closed session the Board gave direction to the Manager on the specifics of developing a lease for the Legion Building.

Recess

ACTION: Alderman Shelton made a motion to recess until April 18, 2022, at 3:00 p.m. Alderman Costantino seconded the motion.

The meeting ended at 7:56 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
SPECIAL CALLED MEETING
Continuation of Recessed April 11, 2022, Meeting
Monday, April 18, 2022
3:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith

Guests: NFocus representatives Rick Flowe, President & CEO, and Tom Weitnauer, AICP

Call to Order: Mayor Barnhardt opened the meeting at 2:58 p.m.

ACTION: Mayor Pro Tem Linker made a motion to come out of recess. Alderman Shelton seconded the motion. The motion passed 4-0.

1. Approval of the Agenda

ACTION: Mayor Pro Tem Linker made a motion to approve the agenda. Alderman Shelton seconded the motion. The motion passed 4-0.

2. Discussion

Comprehensive Plan Update

NFocus President & CEO Rick Flowe addressed the Board regarding statutory changes that require a Comprehensive Land Use Plan and future land use map. Mr. Flowe shared that NFocus's approach was to create a "win" situation for citizens, businesses, natural resources, town leadership, and those looking to invest in the town. There was discussion regarding different options for Granite Quarry including 1) creating a Comprehensive Land Use Plan (CLUP), 2) creating a Unified Development Ordinance (UDO), or 3) creating both the CLUP and UDO.

Mr. Flowe discussed with the Board the differences between a zoning map, which should show a picture of the existing zoning, and a future land use map, which would show what the Board wants the town to look like. Mr. Flowe suggested Granite Quarry might benefit from having NFocus first create a future land use map and then conduct a critical review of the current plan. A timeline for this to occur after July 1, 2022, could be 30-60 days.

ACTION: Alderman Shelton made a motion that the Board recess for a short break. Alderman Costantino seconded the motion. The motion passed with all in favor.

The Board recessed at 4:31 p.m.

ACTION: Alderman Costantino made a motion that the Board come out of recess. Alderman Shelton seconded the motion. The motion passed with all in favor.

The Board returned from recess at 4:37 p.m.

3. Discussion Parks and Recreation Master Plan

Alderman Shelton stated concerns with the cost of implementing the plan “as-is”. He stated he felt it was too ambitious for the size of the town. He shared he was in favor of improving the parks and becoming ADA compliant but didn’t want to pass another document that wouldn’t be pursued.

The Board discussed that an advantage of having the plan would be the opportunity to qualify for grants and that the plan would offer a menu of projects from which to choose. Manager Smith stated that the plan was based on community feedback and provided rough costs for strategic planning purposes. Mayor Barnhardt reminded the Board that the projects and the direction would be decided by the Board.

ACTION: Alderman Costantino made a motion to pass (*adopt the Parks and Recreation Master Plan*). Mayor Pro Tem Linker seconded the motion. The motion passed 4-0. Mayor Pro Tem Linker, Alderman Costantino, and Alderman Cress voted in favor and Alderman Shelton stated he was abstaining which counts as an affirmative vote. *160A-75(a)*

4. Update on Candidates NCLM Board of Directors

The slate of candidates for the NCLM Board of Directors as selected by the NCLM Nominating Committee was shared with the Board. The Board was asked to vote “Yes” or “No” on the full slate of candidates.

ACTION: Mayor Pro Tem Linker made a motion to vote “Yes” on the full slate of candidates presented by the NCLM nominating committee. Alderman Cress seconded the motion. The motion passed 4-0.

5. Review Core Values, Strategic Goals, Communication Guidelines

Manager Smith handed out updated versions of the drafted core values and strategic goals along with a summary. The Board was asked to review the documents and provide feedback.

The Board discussed trash in the parks over the weekend and the continued need to explore options to have trash picked up over holidays and long weekends. Manager Smith asked that Board and community members continue to call extension 213 and leave a message regarding any issues at the parks, which sends an alert to Public Works staff of the message.

Adjournment

ACTION: Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

The meeting was adjourned at 5:09 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



Alliance Code
Enforcement LLC

PROTECTING QUALITY OF LIFE
Monthly Report
Town of Granite Quarry

Updated
April 25, 2022

ADDRESS	VIOLATION	STATUS
801 S Salisbury Ave	JP	OPEN
518 Railroad St	MH	OPEN
602 S Main St	JP/OL	OPEN
145 S Salisbury Ave	JP	OPEN
504 B Barringer St	JP/JV	ABATED
518 S Main St	JP/JV	OPEN
730 Dunns Mt Church Rd	ZV	OPEN
123 N Main St	JP	ABATED
119 N Cleo Ave	ZV	OPEN
103 S Cleo Ave	JP/JV	OPEN
103 E Church St	JV	ABATED
315 Spruce St	OL	OPEN
724 S Main St	JP/OL	OPEN
PID: 5677-05-19-5565	JP/JV	OPEN
305 Yadkin St	JV/JP/OL/MH	OPEN
308 Legion St	JP	OPEN
424 Barringer St	ZV/AC	OPEN
506 Barringer St	JP/JV	UNFOUNDED

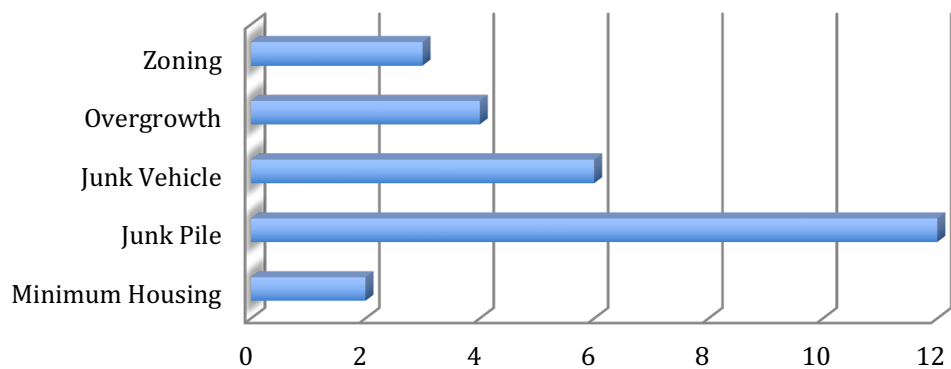
Monthly Highlights

- MH – Minimum Housing / JV – Junk Vehicle / JP – Junk Pile / ZV – Zoning Violation / AC – Animal Complaint / OL – Overgrown Lot
- 18 cases were opened in April.
- 18 Notices of Violation have been prepared & sent.
- 3 Abatements & 1 Unfounded during the month of April.
- Approximately 9 complaints have been received.
- A copy of the Town of Granite Quarry Dumpster Day flyers were placed in all new Notice of Violations.
- Contact was made with numerous property owners and abatement efforts are already being made.



- 730 Dunns Mt Ch Rd – Wooden fence is temporary; they plan to have an accessory structure put in and will return the fence. I provided the property owner with instructions on the permitting process and gave them the direct contact to the town planner. We went to Town Hall and picked up an application for a building permit along with a copy of the building codes and delivered them to them personally.
- 506 Barringer St – Initially the property was put in violation for junk vehicles and junk piles on the property. However, upon further review, the parcel finds itself in the ETJ and as a result, no actions can be taken. This case was closed/unfounded.
- 119 Cleo Ave – Property is a rental and after speaking with the tenant, we obtained direct contact info for the owner. We spoke with the property owner who advised that she previously had a tree company come out, inspect and limb the tree. She stated that they advised the tree was good and was just growing in that direction. We have requested information for the tree service company so we can follow up.

Violations by the Numbers



	Minimum Housing	Junk Pile	Junk Vehicle	Overgrowth	Zoning
■ Violations by the Numbers	2	12	6	4	3



April Work 2022 Public Works Report

- Normal Maintenance Duties Daily- (parks, cleaning, mowing, edging, service on equipment, limbs & sweeping)
- PM check on generator
- Sanitized town hall, playgrounds at parks and restrooms
- Nature trail maintenance weekly
- Installed new street signs – continues
- Sprayed Geese repellent at Lake Park
- Spring banners installed
- Took delivery of Silverado truck
- Filled various potholes
- Heilig Rd litter sweep
- Sprayed right of ways & parks
- Striped Legion parking area
- Disassembled carport behind lake park
- Gov. Deals Surplus - \$145.99

2007 Ford Truck	Mileage – 62,895	+216 miles
1995 Ford Dump Truck	Mileage – 42,415	+205 miles
2009 Ford Truck	Mileage – 90,881	+942 miles
2019 Ford Truck F350	Mileage – 15,266	+322 miles
2022 Chevy Silverado	Mileage – 43.0	



Town of Granite Quarry Fire Department

Established May 15th, 1950

PO Box 351

www.granitequarrync.gov

Granite Quarry, NC

704/279-5596



Board Report May/2022 Chief Hord

Emergency Calls for Service April 2022

33 calls in district

- 24 - EMS (including strokes, falls, diabetic, CPR and other medical needs)
- 7 - Service assignment/ Public service assistance
- 1 - Smoke scare
- 1 - Fire Alarm

9 calls to Salisbury

- 1 - Structure Fire
- 4 - Alarm/Structure, EMS calls canceled en-route
- 3 - EMS
- 1 - Stand by for Police activity

5 calls to Rockwell Rural

- 1 - EMS
- 4 - Canceled en-route

2 calls to Union

- 1 - Fire alarm
- 1 - Structure Fire

1 Call to Faith EMS

2 Calls to Rockwell City

- 1 - EMS
- 1 - Fire Alarm

1 Call to Millers Ferry canceled en-route

1 Call to Liberty canceled en-route

TOTAL – 54

ACTIVITIES

- Daily activities include apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, inspections, and the assistance of other divisions within the Town of GQ
- Rigorous cleaning/decontamination, due to suggested COVID response as needed
- Monthly training included E.M.T continuing education and Joint Training with Faith F.D.
- Multiple days of ladder training, water point training, hose evolutions, extrication tool familiarization, and district familiarization. Weekly shift training/ officer's choice
- Car Seat Check Station on Thursday from 1 p.m.to 4 p.m. – 2 seats installed/checked.
- Grounds care on Thursdays
- Assisted with Art in the park at Granite Lake Park and Relay for Life at the Rowan County Fairgrounds
- Hydrant maintenance started

E-571

- Milage – 18150
- Hours – 1592.0

E-572

- Milage – 39140.0
- Hours – 3154.9

R-57

- Milage – 37018.5
- Hours – 3376.4

SQ-57

- Milage – 3640
- Hours – 453



Granite Quarry-Faith Joint Police Authority

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



Police Department Report

May 2022

- Call volume report for the month of April 2022:

- Date of Report: 05/05/2022

- Total calls for service/activities – 699
- Calls for service/activities Granite Quarry: 527
- Calls for service/activities Faith: 133
- Incident Reports- 16
- Arrest Reports- 11
- Crash Reports- 7
- Traffic Citations- 68

- See Attached for Total Calls for Service.

- The following is the ending and average mileage for each vehicle by month:

131 Chevy Impala-	End-	77,175
141 Ford Taurus-	End-	81,537
161 Ford Utility-	End-	71,501
171 Ford Utility -	End-	49,072
172 Ford Utility -	End-	83,279
173 Ford Utility -	End-	41,294
181 Ford F150 -	End-	73,357
191 Dodge Durango -	End-	39,300
201 Ford Utility-	End-	20,376
211 Ford Utility-	End-	10,225
212 Ford Utility-	End-	23,320

- Other Information:

- Average response time for April 2022 CFS is 2.20 minutes.
- Drug Collection Box. April 2022: 18.21 pounds collected.
- April CID Report. 2 Cases assigned; 0 Cases cleared; 21 follow-ups conducted; 94 open assigned cases.
- Officers completed 40 hours of in-service or continuing education training in April.

GQPD**Number of Events by Nature**

CFS April 2022 GQ

Nature	# Events
103A2 FOUND PROPERTY	1
103A4 ADMIN (OTHER)	1
104B01 ATM ALARM	1
104C2 COMMERCIAL BURG (INTRUSI	3
104C3 RESIDENTAL BURG (INTRUSI	3
110B3 PAST COMMERCIAL B&E	1
112D2 DECEASED (SUDDEN)	1
113B1 DISTURB / PAST VERBAL	1
113B2 OTHER NOISE COMPLAINT	4
113C1 DISTURBANCE-LOUD PARTY	1
113D1 DISTURBANCE / PHYSICAL	2
113D2 DISTURBANCE / VERBAL	3
114C3 PHYSICAL FAMILY DOMESTIC	1
114D2 VERBAL DOMESTIC	1
114D3 PHYSICAL FAMILY DOMESTIC	1
116B1 DRUGS (FOUND-EQUIP)	1
116D1 DRUGS (USE-POSSESSION)	1
118B2 FRAUD-PAST FORGERY	1
118C1 FRAUD (PHONE/MAIL/ELEC)	1
118D1 FRAUD-CRIMINAL DECPTION	1
118D2 FRAUD-FORGERY	1
119A2 PAST THREAT	1
119C2 THREAT - JUST OCCURED	1
119D3 HARASSMENT	1
121O2 MENTAL COMMITMENT	1
125B1 CHECK WELFARE - ROUTINE	2
125B2 LOCKOUT - ROUTINE	3
125C1 KEEP THE PEACE	1
125D1 CHECK WELFARE-URGENT	1

Nature	# Events
129B1 SUSPICIOUS PERSON (PAST)	1
129C1 SUSPICIOUS PERSON	8
129C3 SUSPICIOUS VEHICLE	8
129C5 SUSPICIOUS CIRCUMSTANCE	3
130B1 LARCENY (ALREADY OCC)	2
130C1 THEFT JUST OCCURED	1
130D1 LARCENY	1
131B1 TRAFFIC ACCIDENT - PD	1
132B3 STALLED VEHICLE	1
132C1 SEVERE TRAFFIC VIOLATION	3
133D1 TRESPASSING	1
23D2 OVERDOSE (UNCONSCIOUS)	1
25B6 PSYCHIATRIC	1
25D3 PSYCHIATRIC (NOT ALERT)	1
4B1 ASSAULT / SEX ASLT	1
911 HANG UP	3
9E1 CARDIAC OR RESP ARREST	1
ASSIST MOTORIST	2
ATTEMPT TO LOCATE	3
BURGLARY ALARM	2
BUSINESS OR HOUSE CHECK	265
COMMUNITY CONTACT	1
COMMUNITY PROGRAM	6
DELIVER MESSAGE	10
FOLLOWUP	21
FOOT PATROL	1
GENERAL INFORMATION	6
LAW CALL	1
MISDIAL	1
PARK CHECK	45
REPOSSESSION	1
SCHOOL SECURITY CHECK	7

Nature	# Events
SUBPOENA SERVICE	5
TRAFFIC CHECK	22
TRAFFIC CONTROL	2
TRAFFIC STOP	41
VEHICLE ACCIDENT PROP DAMAGE	4
WARRANT SERVICE	1
Total	527

GQPD

Number of Events by Nature

CFS April 2022 Faith

Nature	# Events
102B1 PAST ABUSE	1
104B01 ATM ALARM	1
104C2 COMMERCIAL BURG (INTRUSI	3
106C5 ASSAULT JUST OCC	1
110C1 POSSIBLE B&E RESIDENTIAL	1
113B2 OTHER NOISE COMPLAINT	1
115D1 DRIVING UNDER INFLUENCE	1
125B1 CHECK WELFARE - ROUTINE	1
129C5 SUSPICIOUS CIRCUMSTANCE	1
130B1 LARCENY (ALREADY OCC)	2
132C1 SEVERE TRAFFIC VIOLATION	1
135C1 SHOTS FIRED (HEARD)	1
911 HANG UP	4
BURGLARY ALARM	1
BUSINESS OR HOUSE CHECK	64
ESCORT FUNERAL OR OTHER	1
FOLLOWUP	1
HOLD UP ALARM	1
PARK CHECK	2
SCHOOL SECURITY CHECK	10
TRAFFIC CHECK	18
TRAFFIC STOP	15
VEHICLE ACCIDENT PROP DAMAGE	1
Total	133

Planning Department Monthly Report April 2022

Permits

- 7** Permit Applications
 - 7** Permits approved
 - 00** Permits denied

Date	Address	Permit	Status
4/4	417 Park Ave	Fence	Approved
4/4	1285 Winding Creek Rd	Rooftop Solar	Approved
4/4	110 S Kayla Dr	Deck	Approved
4/11	1004 Loganberry Ln	Detached Garage	Approved
4/18	730 Dunns Mountain Church Rd	Detached Garage	Approved
4/25	409 S Salisbury Ave	Change of Use – Massage Therapy	Approved
4/28	925 Legion Club Rd	Shed	Approved

Planning/Zoning Inquiries

Date	Inquiry	Zoning	Comments
4/6	General zoning & utility information	RL	Provided info and contact for SRU
4/7	General zoning & access inquiry	RL	Provided information
4/18	Inquiry about relocating business	CB	Existing business wanting to grow
4/18	Inquiry about adding shed	RL	Provided information
4/25	Zoning questions from prospective buyer	RL	Provided information

Planning Board. Met Monday, April 4, 2022.

There was no quorum.

Zoning Board of Adjustment. Met Monday, April 18, 2022

Elected vice-chair. Held training.



Finance Department

Breakdown by Department:
As of April 30, 2022

Department	Budgeted	Encumbered	YTD	
Revenues:	<u>2,727,495</u>		<u>2,483,558</u>	<u>91%</u>
Total Revenues:	\$ 2,727,495		\$ 2,483,558	91%
Expenses:				
Governing Body	54,422	-	36,460	67%
Administration	568,053	950	376,130	66%
Public Works	381,277	2,080	322,433	85%
Police	756,491	1,511	620,653	82%
Fire	557,817	6,300	451,713	82%
Streets	177,936	-	112,342	63%
Sanitation	152,250	-	124,361	82%
Parks & Recreation	<u>79,250</u>	<u>6,250</u>	<u>63,533</u>	<u>88%</u>
Total Expenses	\$ 2,727,495	\$ 17,091	\$ 2,107,626	78%
Expense to Revenue:				85%

Please see the Budget Vs. Actual Report attached for individual line items

Revenues:					
Account	Budget	YTD	Variance	%	Notes
01-3100-12 Taxes - Budget Year	989,710	1,001,182	11,472	101%	
01-3100-17 Tax Penalties & Interest	3,000	3,440	440	115%	
01-3101-12 Taxes - Prior Years	6,000	8,379	2,379	140%	
01-3102-12 Vehicle Tax	117,034	113,495	(3,539)	97%	
01-3230-31 Local Option Sales Tax	846,600	776,022	(70,578)	92%	
01-3231-31 Solid Waste Disposal Tax	2,370	1,753	(617)	74%	
01-3316-32 Powell Pave & Patch Funds	76,722	90,391	13,669	118%	1
01-3322-31 Beer & Wine - State	13,736	-	(13,736)	0%	2
01-3324-31 Utilities Franchise Tax	132,854	98,201	(34,653)	74%	
01-3330-84 County First Responders	4,020	3,350	(670)	83%	
01-3411-89 Community Appearance Rev	-	150	150	100%	
01-3413-89 Miscellaneous Revenue	500	51,906	51,406	10381%	3
01-3431-41 Police Authority Revenue_Faith	136,000	102,000	(34,000)	75%	
01-3431-45 Police Report Revenue	100	465	365	465%	
01-3431-89 Police Miscellaneous	1,100	1,788	688	163%	
01-3451-85 Property Damage Claims	-	3,800	3,800	100%	
01-3471-51 Environmental Fee Collection	169,632	131,344	(38,288)	77%	
01-3491-41 Subdivision & Zoning Fees	5,500	8,695	3,195	158%	
01-3613-41 Parks Miscellaneous	5,050	11,935	6,885	236%	4
01-3713-33 Sal. Water/Sewer Reimbursement	50,000	50,000	-	100%	
01-3831-89 Interest on Investments	10,000	6,106	(3,894)	61%	5
01-3834-41 Park Shelter Rentals (Maint)	2,500	4,260	1,760	170%	
01-3835-80 Police Surplus Items Sold	-	5	5	0%	
01-3835-81 Surplus items Sold	1,000	1,929	929	193%	
01-3837-31 ABC Net Revenue-Co.	11,500	12,962	1,462	113%	
01-3991-99 Fund Balance Appropriated	142,567	-	(142,567)	0%	6
	2,727,495	2,483,558	(243,938)	91%	

Notes:

- 1 Received both allocations, second allocation larger than expected due to session law changes
- 2 Will receive in the last quarter
- 3 Rowan County Fire Dept .25 Cent Appropriation (\$50,000) and Refund from NC Department of Insurance (\$1,205)
- 4 Includes Vendor Registration Fees & Sponsorships for Granite Fest & Arts in the Park
- 5 See Interest on Investments page for breakdown of investments (ARPA Interest included, no longer restricted per U.S. Treasury's Final Rule)
- 6 Fund Balance Appropriated = Budget as Adopted + Budget Amendments as follows:

Budget As Adopted	57,795.00
#1 Parks & Rec Master Plan	17,750.00
#2 IDF Close-out	31,815.53
#6 Whitney Court Streetlight	7,418.88
#8 Fuel (PD 4,500, PW 4,500, FD 500)	9,500.00
#10 PW Truck (Up to 7,000, upfit not complete to date)	5,400.00
#12 E571 & E572 Repairs	12,888.00
Total Fund Balance Appropriated	142,567.41

Governing Body:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4110-02 Mayor/Aldermen Salary	12,828	-	6,413	6,415	50%	
01-4110-09 FICA Expense	981	-	491	490	50%	
01-4110-14 Insurance - Workers Comp	50	-	41	9	83%	7
01-4110-18 Professional Services	20,000	-	11,000	9,000	55%	
01-4110-26 Office Expense	700	-	539	161	77%	
01-4110-31 Training & Schools	625	-	386	239	62%	
01-4110-40 Dues & Subscriptions	12,850	-	12,253	597	95%	8
01-4110-45 Insurance & Bonds	1,700	-	1,674	26	98%	7
01-4110-60 Special Projects	838	-	-	838	0%	9
01-4110-61 Grants - Nonprofit Grant Program	350	-	350	-	100%	10
01-4110-63 Elections	3,500	-	3,312	188	95%	11
	54,422	-	36,460	17,962	67%	

Notes:

- 7 Paid once annually at the beginning of the fiscal year
- 8 Includes \$4,135 for NCLM dues and \$5,338 for Rowan EDC dues paid annually
- 9 Budgeted for Rowan Municipal Association, will not have first hosting until July 2022
- 10 Includes \$100 for Fiddler's Convention and \$250 for Granite Quarry Fire Dept Auxiliary donations
- 11 Paid once annually in municipal election years

Administration:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4120-00 Salaries - Regular	277,576	-	204,558	73,018	74%	
01-4120-02 Salaries - Part-Time	14,115	-	14,115	-	100%	12
01-4120-03 Salaries - Longevity	1,000	-	1,000	-	100%	
01-4120-07 401K Expense	14,558	-	10,218	4,340	70%	
01-4120-09 FICA Expense	23,424	-	16,451	6,973	70%	
01-4120-10 Retirement Expense	33,159	-	23,256	9,903	70%	
01-4120-11 Group Insurance	40,500	-	28,537	11,963	70%	
01-4120-14 Insurance - Workers Comp	750	-	395	355	53%	13
01-4120-17 Insurance – HRA/Admin Cost	1,200	-	1,000	200	83%	
01-4120-18 Professional Services	32,704	-	19,494	13,210	60%	
01-4120-22 Banquet Expense	1,700	-	1,316	384	77%	
01-4120-26 Office Expense	9,800	950	2,840	6,010	39%	
01-4120-29 Supplies & Equipment	100	-	-	100	0%	
01-4120-31 Training & Schools	7,000	-	3,782	3,218	54%	
01-4120-32 Telephone/Communications	3,500	-	2,765	735	79%	
01-4120-33 Utilities	4,800	-	3,731	1,069	78%	
01-4120-34 Printing	5,300	-	4,431	869	84%	
01-4120-35 Maint & Repair - Equipment	500	-	-	500	0%	
01-4120-37 Advertising	3,200	-	1,709	1,491	53%	
01-4120-40 Dues & Subscriptions	3,750	-	1,890	1,860	50%	
01-4120-44 Contracted Services	15,346	-	13,805	1,541	90%	
01-4120-45 Insurance & Bonds	5,150	-	5,091	59	99%	13
01-4120-62 Committees - CAC	500	-	399	101	80%	
01-4120-68 Tax Collection	15,600	-	13,015	2,585	83%	
01-4120-71 Water Line - Principal	50,000	-	-	50,000	0%	14
01-4120-72 Water Line - Interest	2,821	-	2,330	491	83%	
	568,053	950	376,130	190,973	66%	

Notes:

12 PT planning position was budgeted for the first 6 month of the fiscal year

13 Paid once annually at the beginning of the fiscal year

14 Paid once annually in June

Public Works:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4190-00 Salaries - Regular	124,296	-	104,666	19,630	84%	
01-4190-02 Salaries - Part-Time	35,500	-	32,677	2,824	92%	15
01-4190-03 Salaries - Longevity	838	-	838	-	100%	
01-4190-07 401K Expense	6,215	-	5,235	980	84%	
01-4190-09 FICA Expense	12,282	-	10,573	1,709	86%	
01-4190-10 Retirement Expense	14,193	-	11,914	2,279	84%	
01-4190-11 Group Insurance	24,662	-	20,140	4,522	82%	
01-4190-14 Insurance - Workers Comp	7,600	-	5,440	2,160	72%	16
01-4190-20 Motor Fuel	11,600	-	9,176	2,424	79%	17
01-4190-21 Uniforms	1,900	-	982	918	52%	
01-4190-24 Maint & Repair - Bldgs/Grounds	11,800	-	7,955	3,845	67%	
01-4190-25 Maint & Repair - Vehicles	3,700	-	3,624	76	98%	18
01-4190-29 Supplies & Equipment	10,000	550	6,405	3,045	70%	
01-4190-31 Training & Schools	250	-	100	150	40%	
01-4190-32 Telephone/Communications	850	-	571	279	67%	
01-4190-33 Utilities	3,500	-	2,642	858	75%	
01-4190-34 Printing	25	-	10	15	38%	
01-4190-35 Maint & Repairs - Equipment	17,000	950	8,735	7,315	57%	19
01-4190-40 Dues & Subscriptions	250	-	197	53	79%	
01-4190-44 Contracted Services	16,000	180	12,327	3,493	78%	
01-4190-45 Insurance & Bonds	4,600	-	4,410	190	96%	16
01-4190-54 Cap Outlay - Vehicles	42,400	400	42,000	-	100%	20
01-4190-96 Interfund Transfer	31,816	-	31,816	-	100%	21
	\$381,277	2,080	322,433	56,764	85%	

Notes:

- 15 Additional staffing needs, will continue to monitor
- 16 Paid once annually at the beginning of the fiscal year
- 17 High fuel prices - will continue to monitor
- 18 Includes Dump Truck repairs and 2 sets of tires
- 19 PTO for Dump Truck is encumbered
- 20 Public Works truck purchased, upfit in progress. Budget Amendment authorized up to \$44,000.
- 21 Industrial Development Fund GPO Project closeout, offset by Fund Balance Appropriated (Note 7)

Police:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4310-00 Salaries - Regular	433,768	-	367,739	66,029	85%	
01-4310-02 Salaries - Part-Time	15,000	-	6,720	8,280	45%	
01-4310-03 Salaries - Longevity	2,500	-	2,350	150	94%	
01-4310-07 401K Expense	21,688	-	18,271	3,417	84%	
01-4310-09 FICA Expense	34,522	-	28,676	5,846	83%	
01-4310-10 Retirement Expense	52,788	-	43,996	8,792	83%	
01-4310-11 Group Insurance	86,625	-	65,008	21,617	75%	
01-4310-14 Insurance - Workers Comp	10,700	-	8,250	2,450	77%	22
01-4310-20 Motor Fuel	23,500	-	20,222	3,278	86%	23
01-4310-21 Uniforms	3,000	-	2,144	856	71%	
01-4310-25 Maint & Repair - Vehicles	6,000	308	3,334	2,358	61%	
01-4310-26 Office Expense	1,500	-	1,172	328	78%	
01-4310-29 Supplies & Equipment	9,000	1,203	6,682	1,115	88%	24
01-4310-31 Training & Schools	4,000	-	3,828	172	96%	
01-4310-32 Telephone/Communications	8,000	-	6,342	1,658	79%	
01-4310-33 Utilities	3,000	-	1,327	1,673	44%	
01-4310-34 Printing	1,000	-	775	225	78%	
01-4310-35 Maint & Repair - Equipment	1,000	-	802	198	80%	
01-4310-40 Dues & Subscriptions	3,650	-	3,200	450	88%	
01-4310-44 Contracted Services	23,250	-	18,356	4,894	79%	
01-4310-45 Insurance & Bonds	12,000	-	11,459	541	95%	22
	756,491	1,511	620,653	134,327	82%	

Notes:

- 22 Paid once annually at the beginning of the fiscal year
- 23 High fuel prices - will continue to monitor
- 24 Vest encumbered

Fire:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4340-00 Salaries - Regular	131,849	-	106,718	25,131	81%	
01-4340-02 Salaries - Part-Time	209,994	-	165,939	44,055	79%	
01-4340-03 Salaries - Longevity	1,831	-	1,831	-	100%	
01-4340-07 401K Expense	6,592	-	6,040	552	92%	
01-4340-09 FICA Expense	26,291	-	20,564	5,727	78%	
01-4340-10 Retirement Expense	15,172	-	13,748	1,424	91%	
01-4340-11 Group Insurance	30,400	-	20,313	10,087	67%	
01-4340-14 Insurance - Workers Comp	10,380	-	8,357	2,023	81%	25
01-4340-17 Firemen's Pension Fund	1,120	-	1,120	-	100%	26
01-4340-20 Motor Fuel	5,500	-	4,363	1,138	79%	27
01-4340-21 Uniforms	3,000	-	1,971	1,029	66%	
01-4340-25 Maint & Repair - Vehicles	20,388	-	20,183	205	99%	28
01-4340-26 Office Expense	150	-	78	72	52%	
01-4340-29 Supplies & Equipment	21,000	6,300	14,685	15	100%	29
01-4340-31 Training & Schools	2,000	-	1,677	323	84%	
01-4340-32 Telephone/Communications	4,500	-	3,502	998	78%	
01-4340-33 Utilities	6,100	-	4,946	1,154	81%	
01-4340-34 Printing	325	-	145	180	45%	
01-4340-35 Maint & Repair - Equipment	2,500	-	973	1,527	39%	
01-4340-40 Dues & Subscriptions	3,300	-	2,142	1,158	65%	
01-4340-44 Contracted Services	10,000	-	7,135	2,865	71%	
01-4340-45 Insurance & Bonds	9,425	-	9,361	64	99%	25
01-4340-55 Cap Outlay - Equipment	36,000	-	35,923	77	100%	30
	557,817	6,300	451,713	99,804	82%	

Notes:

- 25 Paid once annually at the beginning of the fiscal year
- 26 Paid once annually
- 27 High fuel prices - will continue to monitor
- 28 E572 - ECM, AC Compressor, valve and air chamber repairs, E571 - DEF System Repair
- 29 Lights and installation for PW truck are encumbered
- 30 E572 Refurbishment is complete

Streets:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4510-18 Professional Services	900	-	900	-	100%	31
01-4510-29 Supplies & Equipment	2,500	-	159	2,341	6%	
01-4510-39 Maint & Repair	7,400	-	4,475	2,925	60%	32
01-4510-58 Cap Outlay - Bldg/Infrastructure	65,000	-	41,400	23,600	64%	33
01-4510-71 Debt Service - Principal	50,000	-	25,000	25,000	50%	34
01-4510-72 Debt Services - Interest	8,717	-	4,568	4,149	52%	34
01-4511-33 Utilities - Street Lights	36,000	-	28,421	7,579	79%	
01-4511-58 Cap Outlay - Bldg/Infrastructure	7,419	-	7,419	-	100%	35
	177,936	-	112,342	65,594	63%	

Notes:

- 31 Powell Bill maps paid for once annually
- 32 Repairs to Town Right of Way, Sink hole in Timber Run, Kern St. curb repair and Hwy 52 sidewalk repair
- 33 Includes Brinkley St. storm water improvements and sink hole repair on Wall St.
- 34 Paid once in December and once in June
- 35 Street Light on Whitney Court

Sanitation:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4710-44 Contracted Services	152,250	-	124,361	27,889	82%	36
	152,250	-	124,361	27,889	82%	

Notes:

- 36 Monthly fuel surcharges added to Waste Management invoices - closely monitoring

Parks & Rec:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-6130-18 Professional Services	18,500	5,750	12,000	750	96%	37
01-6130-24 Maint & Repair - Bldgs/Grounds	26,000	-	24,979	1,021	96%	
01-6130-29 Supplies & Equipment	7,000	500	3,513	2,987	57%	
01-6130-33 Utilities	16,500	-	12,805	3,695	78%	
01-6130-44 Contracted Services	1,250	-	350	900	28%	
01-6130-62 Committees - PERC	10,000	-	9,886	114	99%	
	79,250	6,250	63,533	9,467	88%	

Notes:

- 37 Parks and Rec Master Plan balance encumbered

FEMA Granite Lake Project						
Account	Budget	Encum.	YTD	Variance	%	Notes
<u>Revenues:</u>						
04-3613-26 FEMA Grant	576,286	-	478,291	97,995	83%	
04-3613-36 NC DEM Grant	192,095	-	159,430	32,665	83%	
Total Revenues:	768,381	-	637,722	(130,659)	83%	
<u>Expenses:</u>						
04-6130-18 Professional Services	166,000	8,213	157,787	-	100%	38
04-6130-69 Cap Outlay - Construction	547,619	-	503,524	44,095	92%	39
04-6130-97 Contingency	54,762	-	-	54,762	0%	
Total Expenses:	768,381	8,213	661,310	98,857	87%	

Notes:

38 Awaiting final engineering invoices, entire engineering services contract encumbered

39 Final amounts for construction

ARPA FUND						
Account	Budget	Encum.	YTD	Variance	%	Notes
<u>Revenues:</u>						
07-3301-23 ARPA Funds	959,917	-	479,958	479,958	50%	40
Total Revenues:	959,917	-	479,958	(479,958)	50%	
<u>Expenses:</u>						
07-4110-61 Grant Related Expenditures	959,917	-	-	959,917	0%	41
Total Expenses:	959,917	-	-	959,917	0%	

Notes:

40 Interest on ARPA funds now in General Fund. No longer restricted per U.S. Treasury's Final Rule.

41 Grant Project Ordinance will be amended once expenditures/project has been determined

Interest on Investments by Month FY 2021-2022

Acct#	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Interest YTD	Invested Balance
Certificates of Deposits:														
XX7779	418.18	432.13	432.13	418.18	432.14	418.18	432.13	432.13	390.28	432.13	-	-	4,237.61	250,431.38
XX7151	357.43	Matured	-	-	-	-	-	-	-	-	-	-	357.43	-
	775.61	432.13	432.13	418.18	432.14	418.18	432.13	432.13	390.28	432.13	-	-	\$ 4,595.04	\$ 250,431.38
Money Market Accounts:														
XX9011	87.42	76.67	99.82	105.42	102.02	118.05	122.43	110.60	131.77	139.45	-	-	1,093.65	1,642,019.81
XX1186	5.48	5.15	5.14	5.32	5.15	5.31	5.32	4.80	5.32	5.32	-	-	52.31	62,634.10
ARPA	-	28.92	39.46	40.77	39.46	40.78	40.78	36.83	40.79	40.79	-	-	348.58	479,958.35
	92.90	110.74	144.42	151.51	146.63	164.14	168.53	152.23	177.88	185.56	-	-	\$ 1,494.54	\$ 2,184,612.26
NC Capital Management Trust:														
XX4319	1.20	0.43	0.42	0.43	0.42	0.43	0.43	0.39	3.33	8.84	-	-	16.32	50,978.67
	1.20	0.43	0.42	0.43	0.42	0.43	0.43	0.39	3.33	8.84	-	-	\$ 16.32	\$ 50,978.67
Totals													\$ 6,105.90	\$ 2,486,022

* Includes UNRESTRICTED interest in ARPA Fund

Total Invested Balance	\$ 2,486,022
Cash Balance (As of 4/30/22)	\$ 339,830
Minus Outstanding Transactions (As of 3/31/22)	\$ (1,453)
Total Reconciled Cash Balance	\$ 338,377
Minus ARPA Funds	\$ (479,958)
Total Available Funds (Minus Restricted ARPA Funds)	\$ 2,344,441



RESOLUTION 2022-02

AMENDED

A RESOLUTION OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, FIXING THE DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION PURSUANT TO G.S. 160A-31

WHEREAS, a petition requesting annexation of the area described herein was received on February 7, 2022, by the Board of Aldermen of the Town of Granite Quarry, North Carolina (“Board of Aldermen”); and

WHEREAS, the Board of Aldermen has by Resolution 2022-01 directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Granite Quarry, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the Granite Quarry Town Hall, 143 N Salisbury Avenue Granite Quarry, NC 28146 on ~~May 19, 2022~~, **June 13, 2022**, at 6:00pm.

Section 2. The area proposed for annexation is described as follows:

Beginning at an unmarked point in the northern line of Jerry B. Miller described in Deed Book 1019, Page 308, said point being located N 83°03'08" W 250.46' from a rebar found on the western margin of N. Salisbury Avenue in the southeast corner of Wallace Realty Co. described in Deed Book 1383, Page 355 found in the Rowan County Register of Deeds and the northeast corner of Jerry B. Miller described in Deed Book 1019, Page 308; thence with the line of Miller N 83°03'08"W 125.55' to a rebar set; thence S 08°44'44"W 137.00' to a rebar found; thence S 87°47'50"W 29.10' to a rebar set; thence S 88°05'03"W 109.19' to a rebar set; thence S 88°09'59" 108.11' to a rebar set; thence S 87°52'29"W 108.23' to a rebar set; thence S 88°00'06"W 126.06' to a rebar found; thence N 86°12'54"W 341.75' to a rebar found; thence N 86°12'54"W 164.14' to a rebar set on the eastern right of way of Yadkin Railroad recorded in Plat Book 9995, Page 1118; thence with the eastern right of way of Yadkin Railroad nine (9) calls to computed points as follows; N 11°24'03"E 69.32', N 08°23'19"E 76.17', N 05°06'10"E 69.31', N 01°53'52"E 79.80', N 01°32'04"W 71.56', N 05°03'51"W 81.04', N 09°34'02"W 111.99', N 15°10'34"W 108.38', N 20°22'23"W 42.73' to a rebar set; thence leaving the Railroad S 87°02'38"E passing a rebar found at 251.07' for a total of 769.34' to a rebar found in the southern line between lots- 33 and 34 found in Book 9995, page 4526; thence S 87°07'52"E 175.82' to a stone found at the southwest corner of First Assembly of God of Salis. Inc. found in Deed Book 587, Page 539; thence S 82°49'26"E 105.51' to a pipe found having coordinates N: 686,624.882 and E: 1,569,468.162'; thence S 03°07'27"W 200.18' to a rebar found; thence S 03°11'14"W 106.65' to a rebar set; thence S 86°08'20"E 199.74' to an unmarked point in the southern line of Matthew Murphy,

no deed reference found, said point being located N 86°08'20" W 252.62' from a rebar found on the western margin of N. Salisbury Avenue; thence with the center of a 20' Permanent Sewer Easement described in Deed Book 634, Page 200, S 03°07'32" 217.68' to the point and place of beginning containing 16.784 acres.

Section 3. Notice of the public hearing shall be published in The Salisbury Post, a newspaper having general circulation in the Granite Quarry, NC, at least ten (10) days prior to the date of the public hearing.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk [SEAL]

Agenda Item Summary

Regular Meeting

May 19, 2022

Agenda Item 5

Summary:

During the Board’s regular meeting on April 11, 2022, Planning Board representative David Morris addressed the Board and shared the Planning Board’s desire to have a parking ordinance adopted.

Attorney Short stated there was a parking ordinance controlled by a traffic map, that addressed parking on streets. He shared he would go back and review the map and report back to the Board at the next meeting.

Action Requested:

No Action Required

Parking Ordinance Update

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

Agenda Item Summary

Regular Meeting

May 19, 2022

Agenda Item 6

Summary:

Ordinance 2022-03 was written by contracted Planner Bill Bailey to repeal and replace Chapter 22 – Street, Sidewalks and Other Public Places of the Code of Ordinances.

Attachment:

- Ordinance 2022-03

Action Requested:

Motion to adopt Ordinance 2022-03 repealing and replacing Chapter 22 – Street, Sidewalks and Other Public Places of the Code of Ordinances.

Driveway Ordinance

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

Chapter 22 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES^[1]

Footnotes:

--- (1) ---**State Law reference**— Municipal authority relative to streets and sidewalks, G.S. 160A-296 et seq.; municipal authority as to roads, G.S. 136-66.4; city's authority to make special assessments, G.S. 160A-216 et seq.; streets, traffic and parking, G.S. 160A-296 et seq.

ARTICLE I. - IN GENERAL

Sec. 22-1. - Driving over sidewalk.

No person shall at any time operate or drive any vehicle, skateboard or bicycle, whether propelled by motor or otherwise, regardless of size or type of construction, over or upon any of the sidewalks which are now constructed, or which may be hereafter constructed within the town.

(Code 2003, § 15-1)

Sec. 22-2. - Paving generally.

- A. All new streets proposed for paving within the town limits shall be subgraded and shall also be proof rolled by means of a loaded dump truck with a minimum weight of 25,000 pounds. Stone placed upon the subgrade shall be a minimum of six inches in depth, compacted. The stone shall be proof rolled before placement of the asphalt and crown. The crown of the street shall be a minimum of one-fourth inch per foot. No asphalt shall be less than ~~1½~~ 2 inches in depth.
- B. No street having curb and gutter shall have less than one percent grade in the gutter flow line.

(Code 2003, § 15-2)

Sec. 22-3. - Requirements for curbs and gutters.

- A. At any location where there is curb and guttering and where a culvert is required, the driveway shall be the same level as the top of the curb, at a distance of 30 inches behind the curb, or a ~~variance~~ waiver is granted by the ~~department of~~ public works director.

- B. Where there is no curb cut, the driveway, four feet back from the edge of the pavement shall be at a higher elevation than the elevation at the edge of the pavement. This is to prevent flooding of the driveway by keeping water in the street.
- C. All new proposed streets within town limits or any area controlled by the town shall be subgraded and shall also be proof rolled by means of a loaded dump truck with a minimum weight of 25,000 pounds. Stone placed upon said subgrade shall be a minimum of ~~eight~~ six inches of ABC compacted stone. The stone shall be proof rolled before placement of the asphalt and crown. The crown of the street shall be a minimum of one-fourth inch per foot and no more than one-half inch per foot. No asphalt shall be less than two inches of ~~1-~~ 2 asphalt.
- D. Any street having curb and gutter shall have no less than one-percent grade in the gutter flow line. Where curb and gutter is to be used on streets controlled by the town, it shall be "Valley Curb."

(Code 2003, § 15-3)

Secs. 22-4—22-24. - Reserved.

ARTICLE II. - DRIVEWAYS

Sec. 22-25. - Construction specifications.

The construction of driveways shall be according to town specifications.

(Code 2003, § 15-51)

Sec. 22-26. - Permit required.

- A. It shall be unlawful for any person to break out any street curb for the purpose of constructing a driveway entrance, or to construct any driveway across the grass plot or sidewalk, without first obtaining a written permit from the public works department. (Code 2003, § 15-52)
- B. Existing driveway approaches shall not be relocated, altered or reconstructed without a permit approving such relocation, alteration or reconstruction. Such driveway approaches when so relocated, altered or reconstructed shall be subject to the limitations set forth in sections 22-33 through 22-36.
- C. A driveway permit is required before the issuance of a zoning or building permit for new construction or changes in use.

- D. [Where the property is to be served by a driveway opening into a state highway street, a permit as required by the state highway commission manual on driveway entrance regulations shall be first submitted to the planning department for its review and approval. The requirements of this article or those of the manual on driveway entrance regulations, whichever is greater, shall be the minimum standards for development.](#)

Sec. 22-27. - Supervision of work.

Any and all work performed under the provisions of this article shall be done under the supervision of the public works department [for town-maintained streets or the district engineer for state-maintained streets.](#)

(Code 2003, § 15-53)

Sec. 22-28. - Paving generally.

All driveway entrances constructed or reconstructed upon the street rights-of-way of the town shall be paved in the manner described in this article.

(Code 2003, § 15-54)

Sec. 22-29. - Proximity to intersections, hydrants, etc.

No driveway entrance shall be permitted to intersect the radius of any street corner or be so located that it interferes with intersection sidewalks (or no closer than 25 feet to the intersection of right-of-way line, whichever is greater). [Traffic signals, lamp standards, fire hydrants or other public improvements shall be located in the right-of-way](#) unless specific approval is obtained from the public works department and necessary adjustments to public improvements or installations are accomplished without cost to the town, and in accordance with [section 22-32\(g\)](#).

(Code 2003, § 15-55)

Sec. 22-30. - Minimum size of serviced area.

The area to which a driveway provides access shall be sufficiently large to store vehicles using the driveway completely off the right-of-way and shall be of sufficient size to allow the functions related thereto to be carried out completely on the private property [without blocking the sidewalk or encroaching into the street.](#)

(Code 2003, § 15-56)

Sec. 22-31. - Side clearance.

All portions of the driveway including the returns shall be between the property lines of the property served and shall not encroach on adjoining properties.

(Code 2003, § 15-57; Ord. of 8-7-2006)

Sec. 22-32. - Number, width of openings.

- A. *Residential generally.* The width of residential driveway entrances shall be limited to 20 feet each as measured along the curblines with not more than two such entrances to the same property. When two entrances are constructed to serve the same residence, there shall be a minimum distance of 25 feet of curb allowed to remain between the driveway entrances measured along the curblines.
- B. *Duplex (two-family).* The width of a driveway entrance shall be limited to 20 feet each as measured along the curblines when two entrances are made to the same property, provided there shall be a minimum distance of 25 feet of curblines allowed to remain between the driveways. The width of a single driveway entrance to serve a duplex shall be limited to 24 feet. There shall be no more than two entrances to the same property.
- C. *Multifamily.* When driveway entrances are constructed to serve apartment houses, such entrances may be 24 feet in width measured at the curb line with not more than two such entrances to the same property from the same street. When two driveway entrances are constructed, there shall be at least 25 feet between driveway entrances measured at the curb line.
- D. *Joint driveways.* The width of a joint driveway, as may be authorized by the ~~zoning department~~, [Town Planner](#) serving two adjacent pieces of property shall be limited to 24 feet along the curb line, provided no other means of driveway access is reasonably available and the permit for such driveway is signed by the then owner of the adjacent property. There shall be no more than one joint driveway for each two adjacent pieces of general residential property and no more than two joint driveways for each two adjacent pieces of duplex or multifamily residential property.
- E. *Business.* Driveway entrances and exits, either or both, constructed to serve business property shall not exceed 35 feet in width and not more than two such curb openings shall be permitted from the same street to serve any business or combined group of businesses such as shopping centers. When two openings are constructed, there shall be a minimum distance of five feet of curb allowed to remain between the driveway entrances.

- F. *Industrial.* Curb openings made to provide entrances or exits to industrial plants may be 50 feet in width with not more than one such entrance to the same property; except, that the zoning department may approve, without the concurrence of the board of aldermen, a second entrance when it deems such is in the public interest to facilitate ingress and egress to the property. When two or more such industrial driveway entrances are constructed, there shall be a minimum of 50 feet between such entrances as measured at the curb line.
- G. *Corner lots.* Property having frontage on two intersecting streets within 100 feet of the intersection of such streets shall have access only from the minor or less intensively used street except as may be authorized under [section 22-43](#), and in accordance with [section 22-29](#).

(Code 2003, § 15-58)

Editor's note— Refer to the Unified Development Ordinance, contained in Appendix A to this Code, for standards regarding number and width of openings.

Sec. 22-33. - ~~Relocation, alteration or driveway approaches—Permit required; limitation.~~ [Reserved](#)

~~Existing driveway approaches shall not be relocated, altered or reconstructed without a permit approving such relocation, alteration or reconstruction. Such driveway approaches when so relocated, altered or reconstructed shall be subject to the limitations set forth in sections [22-33](#) through [22-36](#).~~

~~(Code 2003, § 15-59)~~

Sec. 22-34. - Relocation, alteration or driveway approaches—Replacement of curbs.

When the use of any driveway approach is changed making any portion or all of any driveway approach unnecessary in the opinion of the ~~zoning department~~, [Town Planner](#) the owner of the abutting property shall, at his own expense, replace all necessary curbs, gutters and sidewalks within 60 days after written notice from the zoning officer.

(Code 2003, § 15-60)

Sec. 22-35. - ~~Relocation, alteration, or driveway approaches—Reconstruction by abutting property owner.~~ [Reserved](#)

~~When an existing building or structure is served by a driveway approach (not conforming to the provisions of this article) which is demolished, repaired or altered, the owner of the abutting property shall, at his own expense, reconstruct the driveway approach so as to conform to the provisions of sections 22-33 through 22-36.~~

~~(Code 2003, § 15-61)~~

Sec. 22-36. - Driveway approaches; conformance to town standards.

All work done in the construction of driveway approaches shall conform to town standards for concrete sidewalk and driveway approaches as established in this chapter or by the zoning department. The maintenance department will inspect all such work.

(Code 2003, § 15-62)

Sec. 22-37. - Thickness of pavements.

The thickness of pavement shall not be less than six inches including a top surface of not less than one inch of asphaltic concrete and the stone base.

(Code 2003, § 15-63)

Sec. 22-38. - Replacement of existing sidewalks.

When any driveway entrance is constructed or reconstructed, any existing four-inch sidewalk shall be replaced with concrete specifications of ~~3,000~~ 5,000 PSI fiber reinforced or of not less than six inches in thickness where the driveway crosses the sidewalk. The pedestrian walk shall be indicated by false cracks or lines in the pavement. The newly constructed section of sidewalk shall be at an elevation or grade approved by the maintenance department.

(Code 2003, § 15-64)

Sec. 22-39. - Materials for construction of residential driveways.

Paving materials used shall be of cement with specifications of ~~3,000~~ 5,000 PSI fiber reinforced ~~or asphaltic~~ concrete with a thickness of at least six inches.

(Code 2003, § 15-65)

Sec. 22-40. - Property owner's responsibility for maintenance and repairs.

Responsibility for maintenance and repairs to new and existing driveway entrances or exits shall rest with the property owner [for the first year then the town takes over maintenance of sidewalks in the right-of-way if the town accepts the sidewalk](#). Upon receipt of a notice to repair damaged pavement, the property owner shall make the necessary repairs within 60 days in accordance with the requirements set forth in this article. If the required repairs and/or maintenance are not completed within the time specified, the maintenance department will complete the necessary repairs and/or maintenance and the owner will be responsible for reimbursing the town. Failure to do so within the specified time will result in a lien being placed upon the property.

(Code 2003, § 15-66)

Sec. 22-41. - Driveways from state highway streets.

Where the property is to be served by a driveway opening into a state highway street, a permit as required by the state highway commission manual on driveway entrance regulations shall be first submitted to the planning department for its review and approval. The requirements of this article or those of the manual on driveway entrance regulations, whichever is greater, shall be the minimum standards for development.

(Code 2003, § 15-67)

Sec. 22-42. - Responsibility for damages; use of barricades, lights.

The property owner shall be responsible for removing all debris and surplus materials upon completion of the work and shall maintain the premises in a safe manner, providing adequate barricades and lights at his own expense to protect the safety of the public using adjacent street or sidewalks and shall hold the town free and harmless from all damages for any liability incurred.

(Code 2003, § 15-68)

Sec. 22-43. - Variances.

The ~~zoning board of adjustment~~ [Director of Public Works](#) may grant ~~variance~~ [waiver or deviation](#) from the standards of this article.

(Code 2003, § 15-69)

Sec. 22-44. - Rescinding of permit.

The board of aldermen shall have the authority to rescind by resolution any permit granted for a driveway when the board finds such action to be necessary to abate a potentially hazardous situation, and that such action would be in the public welfare.

(Code 2003, § 15-70)

Secs. 22-45—22-50. - Reserved.

ORDINANCE NO. 2022-03

**AN ORDINANCE AMENDING THE TOWN OF GRANITE QUARRY'S
CODE OF ORDINANCES**

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE
QUARRY:**

Section 1. That Chapter 22 - Streets, Sidewalks and Other Public Places - of the Code of Ordinances, Town of Granite Quarry, North Carolina, is hereby amended to read as follows:

Chapter 22 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES^[1]

Footnotes:

--- (1) ---State Law reference— Municipal authority relative to streets and sidewalks, G.S. 160A-296 et seq.; municipal authority as to roads, G.S. 136-66.4; city's authority to make special assessments, G.S. 160A-216 et seq.; streets, traffic and parking, G.S. 160A-296 et seq.

ARTICLE I. - IN GENERAL

Sec. 22-1. - Driving over sidewalk.

No person shall at any time operate or drive any vehicle, skateboard or bicycle, whether propelled by motor or otherwise, regardless of size or type of construction, over or upon any of the sidewalks which are now constructed, or which may be hereafter constructed within the town.

(Code 2003, § 15-1)

Sec. 22-2. - Paving generally.

A. All new streets proposed for paving within the town limits shall be subgraded and shall also be proof rolled by means of a loaded dump truck with a minimum weight of 25,000 pounds. Stone placed upon the subgrade shall be a minimum of six inches in depth, compacted. The stone shall be proof rolled before placement of the asphalt and crown. The crown of the street shall be a minimum of one-fourth inch per foot. No asphalt shall be less than 2 inches in depth.

B. No street having curb and gutter shall have less than one percent grade in the gutter flow line.

(Code 2003, § 15-2)

Sec. 22-3. - Requirements for curbs and gutters.

A. At any location where there is curb and guttering and where a culvert is required, the driveway shall be the same level as the top of the curb, at a distance of 30 inches behind the curb, or a waiver is granted by the public works director.

- B. Where there is no curb cut, the driveway, four feet back from the edge of the pavement shall be at a higher elevation than the elevation at the edge of the pavement. This is to prevent flooding of the driveway by keeping water in the street.
- C. All new proposed streets within town limits or any area controlled by the town shall be subgraded and shall also be proof rolled by means of a loaded dump truck with a minimum weight of 25,000 pounds. Stone placed upon said subgrade shall be a minimum of six inches of ABC compacted stone. The stone shall be proof rolled before placement of the asphalt and crown. The crown of the street shall be a minimum of one-fourth inch per foot and no more than one-half inch per foot. No asphalt shall be less than two inches of asphalt.
- D. Any street having curb and gutter shall have no less than one-percent grade in the gutter flow line. Where curb and gutter is to be used on streets controlled by the town, it shall be "Valley Curb."

(Code 2003, § 15-3)

Secs. 22-4—22-24. - Reserved.

ARTICLE II. - DRIVEWAYS

Sec. 22-25. - Construction specifications.

The construction of driveways shall be according to town specifications.

(Code 2003, § 15-51)

Sec. 22-26. - Permit required.

- A. It shall be unlawful for any person to break out any street curb for the purpose of constructing a driveway entrance, or to construct any driveway across the grass plot or sidewalk, without first obtaining a written permit from the public works department.
(Code 2003, § 15-52)
- B. Existing driveway approaches shall not be relocated, altered or reconstructed without a permit approving such relocation, alteration or reconstruction. Such driveway approaches when so relocated, altered or reconstructed shall be subject to the limitations set forth in sections 22-33 through 22-36.
- C. A driveway permit is required before the issuance of a zoning or building permit for new construction or changes in use.
- D. Where the property is to be served by a driveway opening into a state highway street, a permit as required by the state highway commission manual on driveway entrance regulations shall be first submitted to the planning department for its review and approval. The requirements of this article or those of the manual on driveway entrance regulations, whichever is greater, shall be the minimum standards for development.

Sec. 22-27. - Supervision of work.

Any and all work performed under the provisions of this article shall be done under the supervision of the public works department for town-maintained streets or the district engineer for state-maintained streets.

(Code 2003, § 15-53)

Sec. 22-28. - Paving generally.

All driveway entrances constructed or reconstructed upon the street rights-of-way of the town shall be paved in the manner described in this article.

(Code 2003, § 15-54)

Sec. 22-29. - Proximity to intersections, hydrants, etc.

No driveway entrance shall be permitted to intersect the radius of any street corner or be so located that it interferes with intersection sidewalks (or no closer than 25 feet to the intersection of right-of-way line, whichever is greater). Traffic signals, lamp standards, fire hydrants or other public improvements shall be located in the right-of-way unless specific approval is obtained from the public works department and necessary adjustments to public improvements or installations are accomplished without cost to the town, and in accordance with section 22-32(g).

(Code 2003, § 15-55)

Sec. 22-30. - Minimum size of serviced area.

The area to which a driveway provides access shall be sufficiently large to store vehicles using the driveway completely off the right-of-way and shall be of sufficient size to allow the functions related thereto to be carried out completely on the private property without blocking the sidewalk or encroaching into the street.

(Code 2003, § 15-56)

Sec. 22-31. - Side clearance.

All portions of the driveway including the returns shall be between the property lines of the property served and shall not encroach on adjoining properties.

(Code 2003, § 15-57; Ord. of 8-7-2006)

Sec. 22-32. - Number, width of openings.

A. *Residential generally.* The width of residential driveway entrances shall be limited to 20 feet each as measured along the curblines with not more than two such entrances to the same property. When two entrances are constructed to serve the same residence, there shall be a minimum distance of 25 feet of curb allowed to remain between the driveway entrances measured along the curblines.

B. *Duplex (two-family).* The width of a driveway entrance shall be limited to 20 feet each as measured along the curblines when two entrances are made to the same property, provided there shall be a minimum distance of 25 feet of curblines allowed to remain between the

driveways. The width of a single driveway entrance to serve a duplex shall be limited to 24 feet. There shall be no more than two entrances to the same property.

- C. *Multifamily.* When driveway entrances are constructed to serve apartment houses, such entrances may be 24 feet in width measured at the curb line with not more than two such entrances to the same property from the same street. When two driveway entrances are constructed, there shall be at least 25 feet between driveway entrances measured at the curb line.
- D. *Joint driveways.* The width of a joint driveway, as may be authorized by the Town Planner serving two adjacent pieces of property shall be limited to 24 feet along the curb line, provided no other means of driveway access is reasonably available and the permit for such driveway is signed by the then owner of the adjacent property. There shall be no more than one joint driveway for each two adjacent pieces of general residential property and no more than two joint driveways for each two adjacent pieces of duplex or multifamily residential property.
- E. *Business.* Driveway entrances and exits, either or both, constructed to serve business property shall not exceed 35 feet in width and not more than two such curb openings shall be permitted from the same street to serve any business or combined group of businesses such as shopping centers. When two openings are constructed, there shall be a minimum distance of five feet of curb allowed to remain between the driveway entrances.
- F. *Industrial.* Curb openings made to provide entrances or exits to industrial plants may be 50 feet in width with not more than one such entrance to the same property; except, that the zoning department may approve, without the concurrence of the board of aldermen, a second entrance when it deems such is in the public interest to facilitate ingress and egress to the property. When two or more such industrial driveway entrances are constructed, there shall be a minimum of 50 feet between such entrances as measured at the curb line.
- G. *Corner lots.* Property having frontage on two intersecting streets within 100 feet of the intersection of such streets shall have access only from the minor or less intensively used street except as may be authorized under section 22-43, and in accordance with section 22-29.

(Code 2003, § 15-58)

Editor's note— Refer to the Unified Development Ordinance, contained in Appendix A to this Code, for standards regarding number and width of openings.

Sec. 22-33. - Reserved

Sec. 22-34. - Relocation, alteration or driveway approaches—Replacement of curbs.

When the use of any driveway approach is changed making any portion or all of any driveway approach unnecessary in the opinion of the Town Planner, the owner of the

abutting property shall, at his own expense, replace all necessary curbs, gutters and sidewalks within 60 days after written notice from the zoning officer.

(Code 2003, § 15-60)

Sec. 22-35. - Reserved

Sec. 22-36. - Driveway approaches; conformance to town standards.

All work done in the construction of driveway approaches shall conform to town standards for concrete sidewalk and driveway approaches as established in this chapter or by the zoning department. The maintenance department will inspect all such work.

(Code 2003, § 15-62)

Sec. 22-37. - Thickness of pavements.

The thickness of pavement shall not be less than six inches including a top surface of not less than one inch of asphaltic concrete and the stone base.

(Code 2003, § 15-63)

Sec. 22-38. - Replacement of existing sidewalks.

When any driveway entrance is constructed or reconstructed, any existing four-inch sidewalk shall be replaced with concrete specifications of 5,000 PSI fiber-reinforced or of not less than six inches in thickness where the driveway crosses the sidewalk. The pedestrian walk shall be indicated by false cracks or lines in the pavement. The newly constructed section of sidewalk shall be at an elevation or grade approved by the maintenance department.

(Code 2003, § 15-64)

Sec. 22-39. - Materials for construction of residential driveways.

Paving materials used shall be of cement with specifications of 5,000 PSI fiber-reinforced concrete with a thickness of at least six inches.

(Code 2003, § 15-65)

Sec. 22-40. - Property owner's responsibility for maintenance and repairs.

Responsibility for maintenance and repairs to new and existing driveway entrances or exits shall rest with the property owner for the first year then the town takes over maintenance of sidewalks in the right-of-way if the town accepts the sidewalk. Upon receipt of a notice to repair damaged pavement, the property owner shall make the necessary repairs within 60 days in accordance with the requirements set forth in this article. If the required repairs and/or maintenance are not completed within the time specified, the maintenance department will complete the necessary repairs and/or maintenance and the owner will be responsible for reimbursing the town. Failure to do so within the specified time will result in a lien being placed upon the property.

(Code 2003, § 15-66)

Sec. 22-41. - Driveways from state highway streets.

Where the property is to be served by a driveway opening into a state highway street, a permit as required by the state highway commission manual on driveway entrance regulations shall be first submitted to the planning department for its review and approval. The requirements of this article or those of the manual on driveway entrance regulations, whichever is greater, shall be the minimum standards for development.

(Code 2003, § 15-67)

Sec. 22-42. - Responsibility for damages; use of barricades, lights.

The property owner shall be responsible for removing all debris and surplus materials upon completion of the work and shall maintain the premises in a safe manner, providing adequate barricades and lights at his own expense to protect the safety of the public using adjacent street or sidewalks and shall hold the town free and harmless from all damages for any liability incurred.

(Code 2003, § 15-68)

Sec. 22-43. - Variances.

The Director of Public Works may grant a waiver or deviation from the standards of this article.

(Code 2003, § 15-69)

Sec. 22-44. - Rescinding of permit.

The board of aldermen shall have the authority to rescind by resolution any permit granted for a driveway when the board finds such action to be necessary to abate a potentially hazardous situation, and that such action would be in the public welfare.

(Code 2003, § 15-70)

Secs. 22-45—22-50. - Reserved.

Section 2. All ordinances in conflict herewith are repealed to the extent of any such conflict.

Section 3. This ordinance is effective on the _____ day of _____ 2022.

Brittany H. Barnhardt, Mayor

ATTEST:

APPROVED AS TO FORM:

Aubrey Smith, Town Clerk

Carl M. Short, Town Attorney

Agenda Item Summary

Regular Meeting

May 19, 2022

Agenda Item 7

Set Budget Public Hearing Date

Summary:

Staff recommends holding the public hearing to collect public feedback on the proposed FY22-23 Budget at the regular June meeting, June 13, 2022.

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

Action Requested:

Motion to set the date for the Public Hearing on the proposed FY22-23 Budget for Monday, June 13, 2022, at 6:00 p.m.

Agenda Item Summary

Regular Meeting
May 19, 2022
Agenda Item 8

Summary:

The attached policies are necessary in order to utilize ARPA funds.

Attachment:

- ARPA Nondiscrimination Policy
- ARPA Record Retention Policy
- ARPA Conflict of Interest Policy
- ARPA Eligible Use Policy
- ARPA Allowable Costs Policy

Action Requested:

Motion to adopt Resolutions 2022-03, 2022-04, 2022-05, 2022-06, and 2022-07 to adopt the required ARPA Policies.

ARPA Policies

Motion Made By:

- Jim Costantino
Kim Cress
John Linker
Doug Shelton

Second By:

- Jim Costantino
Kim Cress
John Linker
Doug Shelton

For:

- Jim Costantino
Kim Cress
John Linker
Doug Shelton

Against:

- Jim Costantino
Kim Cress
John Linker
Doug Shelton

In case of tie:

Mayor Brittany Barnhardt

- For
Against



RESOLUTION 2022-03

A RESOLUTION OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, ADOPTING THE ARPA NONDISCRIMINATION POLICY

WHEREAS, the Town of Granite Quarry has received an allocation of funds from the “Coronavirus State Fiscal Recovery Fund” or “Coronavirus Local Fiscal Recovery Fund” (together “CSLFRF funds”), established pursuant to Sections 602 and 603 of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (the “ARP/CSLFRF award”).

WHEREAS, CSLFRF funds are subject to the U.S. Department of Treasury (“Treasury”) regulations, including the Final Rule, the Award Terms and Conditions, and the Title VII implementing regulations at 31 C.F.R. Part 22.

WHEREAS, pursuant to the ARP/CSLFRF Award Terms and Conditions, and as a condition of receiving CSLFRF funds, the Town of Granite Quarry agrees to follow all federal statutes and regulations prohibiting discrimination in its administration of CSLFRF under the terms and conditions of the ARP/CSLFRF award, including, without limitation, the following:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury’s implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin within programs or activities receiving federal financial assistance;
- ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
- iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving Federal financial assistance;
- iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury’s implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and

- v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the Town of Granite Quarry hereby adopts and enacts the following nondiscrimination policy, which shall apply to the operations of any program, activity, or facility that is supported in whole, or in part, by expenditures CSLFRF pursuant to the ARP/CSLFRF award.

RESOLVED, APPROVED, AND EFFECTIVE UPON ADOPTION BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, ON THIS THE _____ DAY OF _____ 2022.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk



2022-03

ARPA NONDISCRIMINATION POLICY

Nondiscrimination Policy Statement

It is the policy of the Town of Granite Quarry to ensure that no person shall, on the ground of race, color, national origin (including limited English Proficiency), familial status, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity administered by the Town of Granite Quarry, including programs or activities that are funded in whole or part, with Coronavirus State and Local Fiscal Recovery Funds ("CSLFRF"), which the Town of Granite Quarry received from the U.S. Department of Treasury ("Treasury") pursuant to Sections 602 and 603 of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (herein the "ARP/CSLFRF award").

I. Governing Statutory & Regulatory Authorities

As required by the CSLFRF [Award Terms and Conditions](#), the Town of Granite Quarry shall ensure that each "activity," "facility," or "program"¹ that is funded in whole, or in part, with CSLFRF and administered under the ARP/CSLFRF award, will be facilitated, operated, or conducted in compliance with the following federal statutes and federal regulations prohibiting discrimination. These include, but are not limited to, the following:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
- ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion,

¹ 22 C.F.R. § 22.3 defines "program" and "activity" as all operations of an entity, including local governments, that receive Federal financial assistance, and the departments, agencies, or special purpose districts of the local governments to which Federal financial assistance is distributed. "Federal financial assistance" includes, among other things, grants and loans of federal funds. "Facility" includes all or any part of structures, equipment, or other real or personal property or interests therein, and the provision of facilities includes the construction, expansion, renovation, remodeling, alteration, or acquisition of facilities.

national origin, sex, familial status, or disability;

- iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
- iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age within programs or activities receiving federal financial assistance; and
- v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

II. Discriminatory Practices Prohibited in the Administration of the ARP/CSLFRF Award

To ensure compliance with Title VII of the Civil Rights Act of 1964, and Title 31 Code of Federal Regulations, Part 22, the Civil Rights Restoration Act of 1987, and other pertinent nondiscrimination authorities, the Town of Granite Quarry shall prohibit, at a minimum, the following practices in its administration of CSLFRF pursuant to the ARP/CSLFRF award:

- i. Denying to a person any service, financial aid, or other program benefit without good cause;
- ii. Providing to a person any service, financial aid, or another benefit which is different in quantity or quality, or is provided in a different manner, from that provided to others under the program;
- iii. Subjecting a person to segregation or separate treatment in any matter related to the receipt of any service, financial aid, or other benefit under the program;
- iv. Restricting a person in the enjoyment of any advantages, privileges, or other benefits enjoyed by others receiving any service, financial aid, or other benefit under the program;
- v. Treating a person differently from others in determining whether that person satisfies any admission, enrollment, quota, eligibility, membership, or other requirement or condition which persons must meet to be provided any service, financial aid, or other benefit provided under the program;

- vi. Implementing different standards, criteria, or other requirements for admission, enrollment, or participation in planning, advisory, contractual, or other integral activities to the program;
- vii. Adopting methods of administration which, directly or through contractual relationships, would defeat or substantially impair the accomplishment of effective nondiscrimination;
- viii. Selecting a site or location of facilities with the purpose or effect of excluding persons from, denying them the benefits of, subjecting them to discrimination, or with the purpose or effect of defeating or substantially impairing the accomplishment of the objectives of Title VI or related acts and regulations;
- ix. Discriminating against any person, either directly or through a contractual agreement, in any employment resulting from the program, a primary objective of which is to provide employment;
- x. Committing acts of intimidation or retaliation, including threatening, coercing, or discriminating against any individual for the purpose of interfering with any right or privilege secured by any pertinent nondiscrimination law, or because an individual made a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing.

III. Reporting & Enforcement

1. The Town of Granite Quarry shall cooperate in any enforcement or compliance review activities by the Department of the Treasury. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Town of Granite Quarry shall comply with information requests, on-site compliance reviews, and reporting requirements.
2. The Town of Granite Quarry shall maintain a complaint log and inform the Treasury of any complaints of discrimination on the grounds of race, color, or national origin (including limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, whether pending or completed, including the outcome. The Town of Granite Quarry shall inform the Treasury if it has received no complaints under Title VI.
3. Any person who believes they have been aggrieved by a discriminatory practice under Title VI has a right to file a formal complaint with the Treasury. Any such complaint must be in writing and filed with the Treasury's Title VI Coordinator

within one hundred eighty (180) days following the date of the alleged discriminatory occurrence.

4. Any person who believes that because of that person's race, color, national origin, limited English proficiency, familial status, sex, age, religion, or disability that he/she/they have been discriminated against or unfairly treated by the Town of Granite Quarry in violation of this policy should contact the following office within 180 days from the date of the alleged discriminatory occurrence:

Town Clerk / HR

admin@granitequarrync.gov

704-279-5596 ext. 201



RESOLUTION 2022-04

**A RESOLUTION OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA,
ADOPTING THE ARPA RECORD RETENTION POLICY**

WHEREAS, the Town of Granite Quarry has received an allocation of funds from the “Coronavirus State Fiscal Recovery Fund” or “Coronavirus Local Fiscal Recovery Fund” (together “CSLFRF funds”), established pursuant to Sections 602 and 603 of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (the “ARP/CSLFRF award”).

WHEREAS, all financial and programmatic records related to ARP/CSLFRF must be retained for a period of five years after all CSLFRF funds have been expended or returned to the US Department of Treasury, whichever is later; and

WHEREAS, all records must be retained pursuant to the attached policy.

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the Town of Granite Quarry hereby adopts and enacts the attached Record Retention Policy: Documents Created or Maintained Pursuant to the ARP/CSLFRF Award.

RESOLVED, APPROVED, AND EFFECTIVE UPON ADOPTION BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, ON THIS THE ____ DAY OF _____ 2022.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk



2022-04

**ARPA RECORD RETENTION POLICY
FOR DOCUMENTS CREATED OR MAINTAINED PURSUANT TO THE ARP/CSLFRF AWARD**

Retention of Records

The Coronavirus Local Fiscal Recovery Funds (“CSLFRF”) Award Terms and Conditions and the Compliance and Reporting Guidance set forth the U.S. Department of Treasury’s (“Treasury”) record retention requirements for the ARP/CSLFRF award.

It is the policy of the Town of Granite Quarry to follow Treasury’s record retention requirements as it expends CSLFRF pursuant to the APR/CSLFRF award. Accordingly, the Town of Granite Quarry agrees to the following:

- Retain all financial and programmatic records related to the use and expenditure of CSLFRF pursuant to the ARP/CSLFRF award for a period of five (5) years after all CLFRF funds have been expended or returned to Treasury, whichever is later.
- Retain records for real property and equipment acquired with CSLFRF for five years after final disposition.
- Ensure that the financial and programmatic records retained sufficiently evidence compliance with section 603(c) of the Social Security Act “ARPA,” Treasury’s regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
- Allow the Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, the right of timely and unrestricted access to any records for the purpose of audits or other investigations.
- If any litigation, claim, or audit is started before the expiration of the 5-year period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved.

Covered Records

For purposes of this policy, records are information, regardless of physical form or characteristics, that are created, received, or retained that evidence the Town of Granite Quarry's expenditure of CSLFRF funds on eligible projects, programs, or activities pursuant to the ARP/CSLFRF award.

Records that shall be retained pursuant to this policy include, but are not limited to, the following:

- Financial statements and accounting records evidencing expenditures of CSLFRF for eligible projects, programs, or activities.
- Documentation of rationale to support a particular expenditure of CSLFRF (e.g., expenditure constitutes a general government service);
- Documentation of administrative costs charged to the ARP/CSLFRF award;
- Procurement documents evidencing the significant history of a procurement, including, at a minimum, the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for contract cost or price;
- Subaward agreements and documentation of subrecipient monitoring;
- Documentation evidencing compliance with the Uniform Guidance property management standards set forth in 2 C.F.R. §§ 200.310-316 and 200.329;
- Personnel and payroll records for full-time and part-time employees compensated with CSLFRF, including time and effort reports; and
- Indirect cost rate proposals

Storage

Town of Granite Quarry's records must be stored in a safe, secure, and accessible manner. Wherever practicable, such records should be collected, transmitted, and stored in open and machine-readable formats.

Departmental Responsibilities

Any department or unit of the Town of Granite Quarry, and its employees, who are responsible for creating or maintaining the covered documents in this policy shall comply with the terms of this policy. Failure to do so may subject the Town of Granite Quarry to civil and/or criminal liability. Any employee who fails to comply with the record retention requirements set forth herein may be subject to disciplinary sanctions, including suspension or termination.

The Finance Officer is responsible for identifying the documents that the Town of Granite Quarry must or should retain and arrange for the proper storage and retrieval of records.

The Finance Officer shall also ensure that all personnel subject to the terms of this policy are aware of the record retention requirements set forth herein.

Reporting Policy Violations

The Town of Granite Quarry is committed to enforcing this policy as it applies to all forms of records. Any employee that suspects the terms of this policy have been violated shall report the incident immediately to that employee's supervisor. If an employee is not comfortable bringing the matter up with the supervisor, the employee may bring the matter to the attention of the Town Manager or Town Clerk. The Town of Granite Quarry prohibits any form of discipline, reprisal, intimidation, or retaliation for reporting incidents of inappropriate conduct of any kind, pursuing any record destruction claim, or cooperating in related investigations.

Questions About the Policy

Any questions about this policy should be referred to the Finance Officer who is in charge of administering, enforcing, and updating this policy.

Finance Officer

finance@granitequarrync.gov

704-279-5596 ext. 214



RESOLUTION 2022-05

**A RESOLUTION OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA,
ADOPTING THE ARPA CONFLICT OF INTEREST POLICY**

WHEREAS, the Town of Granite Quarry should prevent the personal interest of staff members, elected officials and board and committee members from interfering with the performance of their duties; and,

WHEREAS, the Town of Granite Quarry should prevent the personal interest of staff members and elected officials from resulting in personal financial, professional and/or political gain to such persons at the expense of the Town.

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the Town of Granite Quarry hereby adopts and enacts the attached Conflict of Interest Policy.

RESOLVED, APPROVED, AND EFFECTIVE UPON ADOPTION BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, ON THIS THE ____ DAY OF ____ 2022.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk



2022-05

ARPA CONFLICT OF INTEREST POLICY APPLICABLE TO CONTRACTS AND SUBAWARDS OF THE TOWN OF GRANITE QUARRY

I. Scope of Policy

- a. Purpose of Policy. This Conflict of Interest Policy (“*Policy*”) establishes conflict of interest standards that (1) apply when the Town of Granite Quarry (“*Unit*”) enters into a Contract (as defined in Section II hereof) or makes a Subaward (as defined in Section II hereof), and (2) meet or exceed the requirements of North Carolina law and 2 C.F.R. § 200.318(c).
- b. Application of Policy. This Policy shall apply when the Unit (1) enters into a Contract to be funded, in part or in whole, by Federal Financial Assistance to which 2 C.F.R. § 200.318(c) applies, or (2) makes any Subaward to be funded by Federal Financial Assistance to which 2 C.F.R. § 200.318(c) applies. If a federal statute, regulation, or the terms of a financial assistance agreement applicable to a particular form of Federal Financial Assistance conflicts with any provision of this Policy, such federal statute, regulation, or terms of the financial assistance agreement shall govern.

II. Definitions

Capitalized terms used in this Policy shall have the meanings ascribed thereto in this Section II: Any capitalized term used in this Policy but not defined in this Section II shall have the meaning set forth in 2 C.F.R. § 200.1.

- a. “*COI Point of Contact*” means the individual identified in Section III(a) of this Policy.
- b. “*Contract*” means, for the purpose of Federal Financial Assistance, a legal instrument by which the Unit purchases property or services needed to carry out a program or project under a Federal award.
- c. “*Contractor*” means an entity or individual that receives a Contract.
- d. “*Covered Individual*” means a Public Officer, employee, or agent of the Unit.
- e. “*Covered Nonprofit Organization*” means a nonprofit corporation, organization, or association, incorporated or otherwise, that is organized or operating in the State of

North Carolina primarily for religious, charitable, scientific, literary, public health and safety, or educational purposes, excluding any board, entity, or other organization created by the State of North Carolina or any political subdivision of the State (including the Unit).

- f. *“Direct Benefit”* means, with respect to a Public Officer or employee of the Unit, or the spouse of any such Public Officer or employee, (i) having a ten percent (10%) ownership interest or other interest in a Contract or Subaward; (ii) deriving any income or commission directly from a Contract or Subaward; or (iii) acquiring property under a Contract or Subaward.
- g. *“Federal Financial Assistance”* means Federal financial assistance that the Unit receives or administers in the form of grants, cooperative agreements, non-cash contributions or donations of property (including donated surplus property), direct appropriations, food commodities, and other Federal financial assistance (except that the term does not include loans, loan guarantees, interest subsidies, or insurance).
- h. *“Governing Board”* means the Granite Quarry Board of Aldermen.
- i. *“Immediate Family Member”* means, with respect to any Covered Individual, (i) a spouse, and parents thereof, (ii) a child, and parent thereof, (iii) a parent, and spouse thereof, (iv) a sibling, and spouse thereof, (v) a grandparent and grandchild, and spouses thereof, (vi) domestic partners and parents thereof, including domestic partners of any individual in (ii) through (v) of this definition; and (vii) any individual related by blood or affinity whose close association with the Covered Individual is the equivalent of a family relationship.
- j. *“Involved in Making or Administering”* means (i) with respect to a Public Official or employee, (a) overseeing the performance of a Contract or Subaward or having authority to make decisions regarding a Contract or Subaward or to interpret a Contract or Subaward, or (b) participating in the development of specifications or terms or in the preparation or award of a Contract or Subaward, (ii) only with respect to a Public Official, being a member of a board, commission, or other body of which the Public Official is a member, taking action on the Contract or Subaward, whether or not the Public Official actually participates in that action.
- k. *“Pass-Through Entity”* means a non-Federal entity that provides a Subaward to a Subrecipient to carry out part of a Federal program.
- l. *“Public Officer”* means an individual who is elected or appointed to serve or represent the Unit (including, without limitation, any member of the Governing Board), other than an employee or independent contractor of the Unit.

- m. “*Recipient*” means an entity, usually but not limited to a non-Federal entity, that receives a Federal award directly from a Federal awarding agency. The term does not include Subrecipients or individuals that are beneficiaries of the award.
- n. “*Related Party*” means (i) an Immediate Family Member of a Covered Individual, (ii) a partner of a Covered Individual, or (iii) a current or potential employer (other than the Unit) of a Covered Individual, of a partner of a Covered Individual, or of an Immediate Family Member of a Covered Individual.
- o. “*Subaward*” means an award provided by a Pass-Through Entity to carry out part of a Federal award received by the Pass-Through Entity. It does not include payments to a contractor or payments to a contractor or payments to an individual that is a beneficiary of a Federal program.
- p. “*Subcontract*” means mean any agreement entered into by a Subcontractor to furnish supplies or services for the performance of a Contract or a Subcontract. It includes, but is not limited to, purchase orders, and changes and modifications to purchase orders.
- q. “*Subcontractor*” means an entity that receives a Subcontract.
- r. “*Subrecipient*” means an entity, usually but not limited to a non-Federal entity, that receives a subaward from a Pass-Through Entity to carry out part of a Federal award; but does not include an individual that is a beneficiary of such award. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.
- s. “*Unit*” has the meaning specified in Section I hereof.

III. **Conflict of Interest Standards in Contracts and Subawards**

- a. North Carolina Law. North Carolina law restricts the behavior of Public Officials and employees of the Unit involved in contracting on behalf of the Unit. The Unit shall conduct the selection, award, and administration of Contracts and Subawards in accordance with the prohibitions imposed by the North Carolina General Statutes and restated in this policy.
 - i. G.S. § 14-234(a)(1). A Public Officer or employee of the Unit Involved in Making or Administering a Contract or Subaward on behalf of the Unit shall not derive a Direct Benefit from such a Contract or Subaward.

- ii. G.S. § 14-234(a)(3). No Public Officer or employee of the Unit may solicit or receive any gift, favor, reward, service, or promise of reward, including but not limited to a promise of future employment, in exchange for recommending, influencing, or attempting to influence the award of a Contract or Subaward by the Unit.
- iii. G.S. § 14-234.3. If a member of the Governing Board of the Unit serves as a director, officer, or governing board member of a Covered Nonprofit Organization, such member shall not (1) deliberate or vote on a Contract or Subaward between the Unit and the Covered Nonprofit Corporation, (2) attempt to influence any other person who deliberates or votes on a Contract or Subaward between the Unit and the Covered Nonprofit Corporation, or (3) solicit or receive any gift, favor, reward, service, or promise of future employment, in exchange for recommending or attempting to influence the award of a Contract or Subaward to the Covered Nonprofit Organization.
- iv. G.S. § 14-234.1. A Public Officer or employee of the Unit shall not, in contemplation of official action by the Public Officer or employee, or in reliance on information which was made known to the public official or employee and which has not been made public, (1) acquire a pecuniary interest in any property, transaction, or enterprise or gain any pecuniary benefit which may be affected by such information or other information, or (2) intentionally aid another in violating the provisions of this section.

b. Federal Standards.

- i. Prohibited Conflicts of Interest in Contracting. Without limiting any specific prohibition set forth in Section III(a), a Covered Individual may not participate in the selection, award, or administration of a Contract or Subaward if such Covered Individual has a real or apparent conflict of interest.
 - 1. Real Conflict of Interest. A real conflict of interest shall exist when the Covered Individual or any Related Party has a financial or other interest in or a tangible personal benefit from a firm considered for a Contract or Subaward. Exhibit A attached hereto provides a non-exhaustive list of examples of (i) financial or other interests in a firm considered for a Contract or Subaward, and (ii) tangible personal benefits from a firm considered for a Contract or Subaward.
 - 2. Apparent Conflict of Interest. An apparent conflict of interest shall exist where a real conflict of interest may not exist under Section III(b)(i)(1), but where a reasonable person with knowledge of the relevant facts would find that an

existing situation or relationship creates the appearance that a Covered Individual or any Related Party has a financial or other interest in or a tangible personal benefit from a firm considered for a Contract or Subaward.

IV. **Oversight of Subrecipient's Conflict of Interest Standards**

- a. Subrecipients of Unit Must Adopt Conflict of Interest Policy. Prior to the Unit's execution of any Subaward for which the Unit serves as a Pass-Through Entity, the Unit shall ensure that the proposed Subrecipient of Federal Financial Assistance has adopted a conflict of interest policy that satisfies the requirements of 2 C.F.R. § 200.318(c)(1), 2 C.F.R. § 200.318(c)(2), and all other applicable federal regulations.
- b. Obligation to Disclose Subrecipient Conflicts of Interest. The Unit shall ensure that the legal agreement under which the Unit makes a Subaward to a Subrecipient shall require such Subrecipient to disclose any potential real or apparent conflicts of interest that the Subrecipient identifies. Upon receipt of such disclosure, the Unit shall disclose such information to the Federal awarding agency that funded the Subaward in accordance with that agency's disclosure policy.

V. **Gift Standards**

- a. Federal Standard. Subject to the exceptions set forth in Section V(b), a Covered Individual may not solicit or accept gratuities, favors, or anything of monetary value from a Contractor or a Subcontractor.
- b. Exception. Notwithstanding Section V(a), a Covered Individual may accept an unsolicited gift from a Contractor or Subcontractor of one or more types specified below if the gift has an aggregate market value of \$20 or less per source per occasion, provided that the aggregate market value of all gifts received by the Covered Individual pursuant to this Section V(b) does not exceed \$50 in a calendar year:
 - i. honorariums for participating in meetings;
 - ii. advertising items or souvenirs of nominal value; or
 - iii. meals furnished at banquets.
- c. Internal Reporting. A Covered Individual shall report any gift accepted under Section V(b) to the Unit. If required by regulation of a Federal awarding agency, the Unit shall report such gifts to the Federal awarding agency or a Pass-Through Entity for which the Unit is a Subrecipient.

VI. Violations of Policy

- a. Disciplinary Actions for Covered Individuals. Any Covered Individual that fails to disclose a real, apparent, or potential real or apparent conflict of interest arising with respect to the Covered Individual or Related Party may be subject to disciplinary action, including, but not limited to, an employee's termination or suspension of employment with or without pay, the consideration or adoption of a resolution of censure of a Public Official by the Governing Board, or termination of an agent's contract with the Unit.

- b. Disciplinary Actions for Contractors and Subcontractors. The Unit shall terminate any Contract with a Contractor or Subcontractor that violates any provision of this Policy.

- c. Protections for Whistleblowers. In accordance with 41 U.S.C. § 4712, the Unit shall not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant: (i) a member of Congress or a representative of a committee of Congress; (ii) an Inspector General; (iii) the Government Accountability Office; (iv) a Treasury or other federal agency employee responsible for grant oversight or management; (v) an authorized official of the Department of Justice or other law enforcement agency; (vi) a court or grand jury; of (vii) a management official or other employee of the Unit, a Contractor, or Subcontractor who has the responsibility to investigate, discover, or address misconduct.

* * * * *

EXHIBIT A

Examples

<i>Potential Examples of a “Financial or Other Interest” in a Firm or Organization Considered for a Contract or Subaward</i>	<i>Potential Examples of a “Tangible Personal Benefit” From a Firm or Organization Considered for a Contract or Subaward</i>
<p>Direct or indirect equity interest in a firm or organization considered for a Contract or Subaward, which may include:</p> <ul style="list-style-type: none"> - Stock in a corporation. - Membership interest in a limited liability company. - Partnership interest in a general or limited partnership. - Any right to control the firm or organization’s affairs. For example, a controlling equity interest in an entity that controls or has the right to control a firm considered for a contract. - Option to purchase any equity interest in a firm or organization. 	<p>Opportunity to be employed by the firm considered for a contract, an affiliate of that firm, or any other firm with a relationship with the firm considered for a Contract.</p> <p>A position as a director or officer of the firm or organization, even if uncompensated.</p>
<p>Holder of any debt owed by a firm considered for a Contract or Subaward, which may include:</p> <ul style="list-style-type: none"> - Secured debt (e.g., debt backed by an asset of the firm (like a firm’s building or equipment)) - Unsecured debt (e.g., a promissory note evidencing a promise to repay a loan). <ul style="list-style-type: none"> o Holder of a judgment against the firm. 	<p>A referral of business from a firm considered for a Contract or Subaward.</p>
<p>Supplier or contractor to a firm or organization considered for a Contract or Subaward.</p>	<p>Political or social influence (e.g., a promise of appointment to an local office or position on a public board or private board).</p>



RESOLUTION 2022-06

**A RESOLUTION OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA,
ADOPTING AN ELIGIBLE PROJECT POLICY FOR THE EXPENDITURE OF
AMERICAN RESCUE PLAN ACT OF 2021 CORONAVIRUS STATE AND
LOCAL FISCAL RECOVERY FUNDS**

WHEREAS, the Town of Granite Quarry is receiving American Rescue Plan Act of 2021 Coronavirus State and Local Fiscal Recovery Funds; and,

WHEREAS, Final Rule has been enacted outlining eligible projects; and,

WHEREAS, adoption of the Eligibility Determination Policy for ARP/CSLFRF funds is required.

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the Town of Granite Quarry hereby adopts and enacts the attached Eligible Project Policy for the Expenditure of American Rescue Plan Act of 2021 Coronavirus State and Local Fiscal Recovery Funds.

RESOLVED, APPROVED, AND EFFECTIVE UPON ADOPTION BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, ON THIS THE ____ DAY OF ____ 2022.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk



2022-06

ELIGIBILITY DETERMINATION POLICY FOR AMERICAN RESCUE PLAN ACT OF 2021 CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Purpose

This policy defines the permissible and prohibited uses of the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF) funds. It also outlines the procedures for determining how the Town of Granite Quarry will spend its ARP/CSLFRF funds.

I. PERMISSIBLE USES OF ARP/CSLFRF FUNDING

US Treasury issued its [Final Rule](#) regarding use of ARPA funds on January 6, 2022. (The Final Rule is effective as of April 1, 2022. Until that date, a local government may have proceeded under the regulation promulgated by US Department of the Treasury in its [Interim Final Rule](#) or the Final Rule.) The Final Rule (and the Interim Final Rule) identify permissible uses of ARP/CSLFRF funds and certain limitations and process requirements. Local governments must allocate ARP/CSLFRF funds no later than December 31, 2024 and disburse all funding no later than December 31, 2026. Failure of an entity to expend all funds by December 31, 2026 will result in forfeiture of ARPA funds.

ARP/CSLFRF funds may be used for projects within the following categories of expenditures:

1. Support COVID-19 public health expenditures, by funding COVID-19 mitigation and prevention efforts, medical expenses, behavioral healthcare, preventing and responding to violence, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, non-profits, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in

critical infrastructure sectors; and

5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet; and

II. PROHIBITED USES OF ARPA FUNDING

The ARP/CSLFRF and US Treasury's Final Rule prohibit certain uses of ARP/CSLFRF funds. Specifically, ARP/CSLFRF funds may not be used for projects within the following categories of expenditures:

1. To make a deposit into a pension fund that constitutes an extraordinary payment of an accrued, unfunded liability (Note that routine contributions as part of a payroll obligation for an eligible project are allowed.);
2. To borrow money or make debt service payments;
3. To replenish rainy day funds or fund other financial reserves;
4. To satisfy an obligation arising from a settlement agreement, judgment, consent decree, or judicially confirmed debt restricting in a judicial, administrative, or regulatory proceeding (There is an exception to this prohibition if the settlement or judgment requires the Town of Granite Quarry to provide services to respond to the COVID-19 public health emergency or its negative economic impacts or to provide government services, then the costs of those otherwise ARP/CSLFRF-eligible projects are allowed.);
5. For a project that includes a term or condition that undermines efforts to stop the spread of COVID-19 or discourages compliance with recommendations and guidelines in CDC guidance for stopping the spread of COVID-19;
6. In violation of the conflict-of-interest requirements imposed by the award terms and 2 CFR 200.318(c).
7. For any expenditure that would violate other applicable federal, state, and local laws and regulations.

The Town of Granite Quarry, and any of its contractors or subrecipients, may not expend any ARP/CSLFRF funds for these purposes.

III. PROCEDURES FOR PROJECT APPROVAL

The following are procedures for ARP/CSLFRF project approvals. All Town of Granite Quarry employees and officials must comply with these requirements.

1. Requests for ARP/CSLFRF funding, must be made in writing and include all the following:
 - a. Brief description of the project
 - b. Identification of ARP/CSLFRF Expenditure Category (EC) (A list of ECs in in the Appendix to the [US Treasury Compliance and Reporting Guidance](#).)
 - c. Required justifications for applicable projects, according to the requirements in the Final Rule. Employees or any applicant seeking ARPA funding should review the [Final Rule](#) and [Final Rule Overview](#) prior to submitting a proposal.
 - d. Proposed budget, broken down by cost item, in accordance with the Town of Granite Quarry's Allowable Cost Policy.
 - e. A project implementation plan and estimated implementation timeline (All ARP/CSLFRF funds must be fully obligated by December 31, 2024, and fully expended by December 31, 2026.)
2. Requests for funding must be submitted to the Town Manager for approval. All requests will be reviewed by the Town Manager for ARP/CSLFRF compliance and by the Finance Officer for allowable costs and other financial review.
3. No ARP/CSLFRF may be obligated or expended before final written approval by the Town Manager and Board Approval.
4. If a proposal does not meet the required criteria, it will be returned to the requesting party for revision and resubmittal.
5. Following approval, employees responsible for implementing the project must conform actual obligations and expenditures to the pre-approved project budget. Changes in project budgets must be approved by the Town Manager and may require a budget amendment before proceeding. Any delay in the projected project completion date shall be communicated to the Town Manager immediately.
6. The Finance Officer must collect and document required information for each EC, for purposes of completing the required Project and Expenditure reports.
7. The Finance Officer must maintain written project requests and approvals, all supporting documentation, and financial information at least until December 31, 2031.



RESOLUTION 2022-07

A RESOLUTION OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, ADOPTING THE ARPA POLICY FOR ALLOWABLE COSTS AND COST PRINCIPLES FOR EXPENDITURE OF AMERICAN RESCUE PLAN ACT CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS BY NORTH CAROLINA LOCAL GOVERNMENTS

WHEREAS, the Town of Granite Quarry, has received an allocation of funds from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF); and

WHEREAS, the funds may be used for projects within these categories, to the extent authorized by state law.

1. Support COVID-19 public health expenditures, by funding COVID-19 mitigation and prevention efforts, medical expenses, behavioral healthcare, preventing and responding to violence, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to households, small businesses, non-profits, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

WHEREAS, the ARP/CSLFRF are subject to the provisions of the federal Uniform Grant Guidance, 2 CFR Sect. 200 (UG), as provided in the Assistance Listing; and

WHEREAS, the Compliance and Reporting Guidance for the State and Local Fiscal Recovery Funds provides, in relevant part:

Allowable Costs/Cost Principles. As outlined in the Uniform Guidance at 2 CFR Part 200, Subpart E regarding Cost Principles, allowable costs are based on the premise that a recipient is responsible for the effective administration of Federal awards, application of sound management practices, and administration of Federal funds in a manner consistent with the program objectives and terms and conditions

of the award. Recipients must implement robust internal controls and effective monitoring to ensure compliance with the Cost Principles, which are important for building trust and accountability.

[ARP/CSLFRF] Funds may be, but are not required to be, used along with other funding sources for a given project. Note that [ARP/CSLFRF] Funds may not be used for a non-Federal cost share or match where prohibited by other Federal programs, e.g., funds may not be used for the State share for Medicaid.

Treasury's Interim Final Rule and guidance and the Uniform Guidance outline the types of costs that are allowable, including certain audit costs. For example, per 2 CFR 200.425, a reasonably proportionate share of the costs of audits required by the Single Audit Act Amendments of 1996 are allowable; however, costs for audits that were not performed in accordance with 2 CFR Part 200, Subpart F are not allowable. Please see 2 CFR Part 200, Subpart E regarding the Cost Principles for more information.

- a. Administrative costs: Recipients may use funds for administering the SLFRF program, including costs of consultants to support effective management and oversight, including consultation for ensuring compliance with legal, regulatory, and other requirements. Further, costs must be reasonable and allocable as outlined in 2 CFR 200.404 and 2 CFR 200.405. Pursuant to the [ARP/CSLFRF] Award Terms and Conditions, recipients are permitted to charge both direct and indirect costs to their SLFRF award as administrative costs. Direct costs are those that are identified specifically as costs of implementing the [ARP/CSLFRF] program objectives, such as contract support, materials, and supplies for a project. Indirect costs are general overhead costs of an organization where a portion of such costs are allocable to the [ARP/CSLFRF] award such as the cost of facilities or administrative functions like a director's office. Each category of cost should be treated consistently in like circumstances as direct or indirect, and recipients may not charge the same administrative costs to both direct and indirect cost categories, or to other programs. If a recipient has a current Negotiated Indirect Costs Rate Agreement (NICRA) established with a Federal cognizant agency responsible for reviewing, negotiating, and approving cost allocation plans or indirect cost proposals, then the recipient may use its current NICRA. Alternatively, if the recipient does not have a NICRA, the recipient may elect to use the de minimis rate of 10 percent of the modified total direct costs pursuant to 2 CFR 200.414(f).

- b. Salaries and Expenses: In general, certain employees' wages, salaries, and covered benefits are an eligible use of [ARP/CSLFRF] award funds; and

WHEREAS, Subpart E of the UG dictates allowable costs and cost principles for expenditure of ARP/CSLFRF funds; and

WHEREAS, Subpart E of the UG (specifically, 200.400) states that:

The application of these cost principles is based on the fundamental premises that:

- (a) The non-Federal entity is responsible for the efficient and effective administration of the Federal award through the application of sound management practices.
- (b) The non-Federal entity assumes responsibility for administering Federal funds in a manner consistent with underlying agreements, program objectives, and the terms and conditions of the Federal award.
- (c) The non-Federal entity, in recognition of its own unique combination of staff, facilities, and experience, has the primary responsibility for employing whatever form of sound organization and management techniques may be necessary in order to assure proper and efficient administration of the Federal award.
- (d) The application of these cost principles should require no significant changes in the internal accounting policies and practices of the non-Federal entity. However, the accounting practices of the non-Federal entity must be consistent with these cost principles and support the accumulation of costs as required by the principles, and must provide for adequate documentation to support costs charged to the Federal award.
- (e) In reviewing, negotiating and approving cost allocation plans or indirect cost proposals, the cognizant agency for indirect costs should generally assure that the non-Federal entity is applying these cost accounting principles on a consistent basis during their review and negotiation of indirect cost proposals. Where wide variations exist in the treatment of a given cost item by the non-Federal entity, the reasonableness and equity of such treatments should be fully considered.
- (f) For non-Federal entities that educate and engage students in research, the dual role of students as both trainees and employees (including pre- and post-doctoral staff) contributing to the completion of Federal awards for research must be recognized in the application of these principles.
- (g) The non-Federal entity may not earn or keep any profit resulting from Federal financial assistance, unless explicitly authorized by the terms and conditions of the Federal award.

NOW, THEREFORE, BE IT RESOLVED that the governing board of the Town of Granite Quarry hereby adopts and enacts the following UG Allowable Costs and Cost Principles Policy for the expenditure of ARP/CSLFRF funds.

RESOLVED, APPROVED, AND EFFECTIVE UPON ADOPTION BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, ON THIS THE ____ DAY OF _____ 2022.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk



2022-07

ARPA ALLOWABLE COSTS AND COST PRINCIPLES POLICY

I. ALLOWABLE COSTS AND COSTS PRINCIPLES POLICY OVERVIEW

[Title 2 U.S. Code of Federal Regulations Part 200](#), Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, commonly called Uniform Guidance (UG), specifically Subpart E, defines those items of cost that are allowable, and which are unallowable. The tests of allowability under these principles are: (a) the costs must be reasonable; (b) they must be allocable to eligible projects under the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF); (c) they must be given consistent treatment through application of those generally accepted accounting principles appropriate to the circumstances; and (d) they must conform to any limitations or exclusions set forth in these principles or in the ARP/CSLFRF grant award as to types or amounts of cost items. Unallowable items fall into two categories: expenses which are by their nature unallowable (e.g., alcohol), and unallowable activities (e.g., fund raising).

The Town of Granite Quarry shall adhere to all applicable cost principles governing the use of federal grants. This policy addresses the proper classification of both direct and indirect charges to ARP/CSLFRF funded projects and enacts procedures to ensure that proposed and actual expenditures are consistent with the ARP/CSLFRF grant award terms and all applicable federal regulations in the UG.

Responsibility for following these guidelines lies with the Town Manager and Finance Officer, who are charged with the administration and financial oversight of the ARP/CSLFRF. Further, all local government employees and officials who are involved in obligating, administering, expending, or monitoring ARP/CSLFRF grant funded projects should be well versed with the categories of costs that are generally allowable and unallowable. Questions on the allowability of costs should be directed to the Finance Officer. As questions on allowability of certain costs may require interpretation and judgment, local government personnel are encouraged to ask for assistance in making those determinations.

II. GENERAL COST ALLOWABILITY CRITERIA

All costs expended using ARP/CSLFRF funds must meet the following general criteria:

1. Be necessary and reasonable for the proper and efficient performance and administration of the grant program.

A cost must be necessary to achieve a project object. When determining whether a cost is necessary, consideration may be given to:

- Whether the cost is needed for the proper and efficient performance of the grant project.
- Whether the cost is identified in the approved project budget or application.
- Whether the cost aligns with identified needs based on results and findings from a needs assessment.
- Whether the cost addresses project goals and objectives and is based on program data.

A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision to incur the cost was made. For example, reasonable means that sound business practices were followed, and purchases were comparable to market prices. When determining reasonableness of a cost, consideration must be given to:

- Whether the cost is a type generally recognized as ordinary and necessary for the operation of the Town of Granite Quarry or the proper and efficient performance of the federal award.
- The restraints or requirements imposed by factors, such as: sound business practices; arm's-length bargaining; federal, state, and other laws and regulations; and terms and conditions of the ARP/CSLFRF award.
- Market prices for comparable goods or services for the geographic area.
- Whether individuals concerned acted with prudence in the circumstances considering their responsibilities to the Town of Granite Quarry, its employees, the public at large, and the federal government.
- Whether the Town of Granite Quarry significantly deviates from its established practices and policies regarding the incurrence of costs, which may unjustifiably increase the ARP/CSLFRF award's cost.

2. Be allocable to the ARP/CSLFRF federal award. A cost is allocable to the ARP/CSLFRF award if the goods or services involved are chargeable or assignable to the ARP/CSLFRF award in accordance with the relative benefit received. This means that the ARP/CSLFRF grant program derived a benefit in proportion to the funds

charged to the program. For example, if 50 percent of a local government program officer's salary is paid with grant funds, then the local government must document that the program officer spent at least 50 percent of his/her time on the grant program.

If a cost benefits two or more projects or activities in proportions that can be determined without undue effort or cost, the cost must be allocated to the projects based on the proportional benefit. If a cost benefits two or more projects or activities in proportions that cannot be determined because of the interrelationship of the work involved, then the costs may be allocated or transferred to benefitted projects on any reasonable documented basis. Where the purchase of equipment or other capital asset is specifically authorized by the ARP/CSLFRF, the costs are assignable to the Federal award regardless of the use that may be made of the equipment or other capital asset involved when no longer needed for the purpose for which it was originally required.

3. **Be authorized and not prohibited under state or local laws or regulations.**
4. **Conform to any limitations or exclusions set forth in the principles, federal laws, ARP/CSLFRF award terms, and other governing regulations as to types or amounts of cost items.**
5. **Be consistent with policies, regulations, and procedures that apply uniformly to both the ARP/CSLFRF federal award and other activities of the Town of Granite Quarry.**
6. **Be accorded consistent treatment.** A cost MAY NOT be assigned to a federal award as a direct cost and also be charged to a federal award as an indirect cost. And a cost must be treated consistently for both federal award and non-federal award expenditures.
7. **Be determined in accordance with generally accepted accounting principles (GAAP), unless provided otherwise in the UGG.**
8. **Be net of all applicable credits.** The term "applicable credits" refers to those receipts or reduction of expenditures that operate to offset or reduce expense items allocable to the federal award. Typical examples of such transactions are purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to and received by the local government related to the federal award, they shall be credited to the ARP/CSLFRF award, either as a cost reduction or a cash refund, as appropriate and consistent with the award terms.
9. **Be adequately documented.**

III. SELECTED ITEMS OF COST

The UGG examines the allowability of fifty-five (55) specific cost items (commonly referred to as Selected Items of Cost) at 2 CFR § 200.420-.475.

The Finance Officer is responsible for determining cost allowability and must be familiar with the Selected Items of Cost. The Town of Granite Quarry must follow the applicable regulations when charging these specific expenditures to the ARP/CSLFRF grant. The Finance Officer will check costs against the selected items of cost requirements to ensure the cost is allowable and that all process and documentation requirements are followed. In addition, State laws, Town of Granite Quarry regulations, and program-specific rules may deem a cost as unallowable, and the Finance Officer must follow those non-federal rules as well.

Exhibit A identifies and summarizes the Selected Items of Cost.

IV. DIRECT AND INDIRECT COSTS

Allowable and allocable costs must be appropriately classified as direct or indirect charges. It is essential that each item of cost be treated consistently in like circumstances either as a direct or an indirect cost.

Direct costs are expenses that are specifically associated with a particular ARP/CSLFRF-eligible project and that can be directly assigned to such activities relatively easily with a high degree of accuracy. Common examples of direct costs include salary and fringe benefits of personnel directly involved in undertaking an eligible project, equipment and supplies for the project, subcontracted service provider, or other materials consumed or expended in the performance of a grant-eligible project.

Indirect costs are (1) costs incurred for a common or joint purpose benefitting more than one ARP/CSLFRF-eligible project, and (2) not readily assignable to the project specifically benefited, without effort disproportionate to the results achieved. They are expenses that benefit more than one project or even more than one federal grant. Common examples of indirect costs include utilities, local telephone charges, shared office supplies, administrative or secretarial salaries.

For indirect costs, the Town of Granite Quarry may charge a 10 percent de minimis rate of modified total direct costs (MTDC). According to UGG Section 200.68 MTDC means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each subaward (regardless of the period of performance the subawards under the award). MTDC EXCLUDES equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of \$25,000.

V. SPECIAL PROVISIONS FOR STATE AND LOCAL GOVERNMENTS

There are some special provisions of the UG that apply only to states, local governments, and Indian Tribes.

§ 200.444 GENERAL COST OF GOVERNMENTS.

(a) For states, local governments, and Indian Tribes, the general costs of government are unallowable (except as provided in § 200.475). Unallowable costs include:

- (1)** Salaries and expenses of the Office of the Governor of a state or the chief executive of a local government or the chief executive of an Indian tribe;
- (2)** Salaries and other expenses of a state legislature, tribal council, or similar local governmental body, such as a county supervisor, city council, school board, etc., whether incurred for purposes of legislation or executive direction;
- (3)** Costs of the judicial branch of a government;
- (4)** Costs of prosecutorial activities unless treated as a direct cost to a specific program if authorized by statute or regulation (however, this does not preclude the allowability of other legal activities of the Attorney General as described in § 200.435); and
- (5)** Costs of other general types of government services normally provided to the general public, such as fire and police, unless provided for as a direct cost under a program statute or regulation.

(b) For Indian tribes and Councils of Governments (COGs) (see definition for Local government in § 200.1 of this part), up to 50% of salaries and expenses directly attributable to managing and operating Federal programs by the chief executive and his or her staff can be included in the indirect cost calculation without documentation.

§ 200.416 COST ALLOCATION PLANS AND INDIRECT COST PROPOSALS.

(a) For states, local governments and Indian tribes, certain services, such as motor pools, computer centers, purchasing, accounting, etc., are provided to operating agencies on a centralized basis. Since Federal awards are performed within the individual operating agencies, there needs to be a process whereby these central service costs can be identified and assigned to benefitted activities on a reasonable and consistent basis. The central service cost allocation plan provides that process.

(b) Individual operating agencies (governmental department or agency), normally charge Federal awards for indirect costs through an indirect cost rate. A separate indirect cost rate(s) proposal for each operating agency is usually necessary to claim indirect costs under Federal awards. Indirect costs include:

- (1)** The indirect costs originating in each department or agency of the governmental unit carrying out Federal awards and
- (2)** The costs of central governmental services distributed through the central service cost allocation plan and not otherwise treated as direct costs.

(c) The requirements for development and submission of cost allocation plans (for central service costs and public assistance programs) and indirect cost rate proposals are contained in appendices V, VI and VII to this part.

§ 200.417 INTERAGENCY SERVICE.

The cost of services provided by one agency to another within the governmental unit may include allowable direct costs of the service plus a pro-rated share of indirect costs. A standard indirect cost allowance equal to ten percent of the direct salary and wage cost of providing the service (excluding overtime, shift premiums, and fringe benefits) may be used in lieu of determining the actual indirect costs of the service. These services do not include centralized services included in central service cost allocation plans as described in Appendix V to Part 200.

VI. COST ALLOWABILITY REVIEW PROCESS

PREAPPROVAL COST ALLOWABILITY REVIEW

Before an ARP/CSLFRF-funded project is authorized, the Finance Officer must review the proposed cost items within an estimated project budget to determine whether they are allowable and allocable and whether cost items will be charged as direct or indirect expenses. This review will occur concurrently with the review of project eligibility and before obligating or expending any ARP/CSLFRF funds.

- Local government personnel must submit proposed ARP/CSLFRF projects to the Town Manager and Finance Officer for review. In addition to other required information, all proposed project submissions must delineate estimated costs by cost item.
- Along with a general review of project eligibility and conformance with other governing board management directives, the Finance Officer must review estimated costs for specific allowable cost requirements, budget parameters, indirect rates, fringe benefit rates, and those activities/costs that require pre-approval by the US Treasury.
- If a proposed project includes a request for an unallowable cost, the Finance Officer will return the proposal to the requesting party for review and, if practicable, resubmission with corrected cost items.
- Once a proposed project budget is pre-approved by the Town Manager and the Finance Officer, the local government personnel responsible for implementing the project must conform actual obligations and expenditures to the pre-approved project budget.

POST-EXPENDITURE COST ALLOWABILITY REVIEW

Once an expenditure is incurred related to an eligible project, and an invoice or other demand for payment is submitted to the local government, the Finance Officer must perform a second review to ensure that actual expenditures comprise allowable costs.

- All invoices or other demands for payment must include a breakdown by cost item. The cost items should mirror those presented in the proposed budget for the project. If an invoice or other demand for payment does not include a breakdown by cost item, the Finance Officer will return the invoice to the project manager and/or vendor, contractor, or subrecipient for correction.
- The Finance Officer must review the individual cost items listed on the invoice or other demand for payment to determine their allowability and allocability.
- If all cost items are deemed allowable and properly allocable, the Finance Officer must proceed through the local government's normal disbursement process.
- If any cost item is deemed unallowable, the Finance Officer will notify the project management and/or vendor, contractor, or subrecipient that a portion of the invoice or other demand for payment will not be paid with ARP/CSLFRF funds. The Finance Officer may in their discretion, and consistent with this policy, allow an invoice or other demand for payment to be resubmitted with a revised cost allocation. If the local government remains legally obligated by contract or otherwise to pay the disallowed cost item, it must identify other local government funds to cover the disbursement. The Town of Granite Quarry's governing board must approve any allocation of other funds for this purpose.
- The Finance Officer must retain appropriate documentation of budgeted cost items per project and actual obligations and expenditures of cost items per project.

VII. COST TRANSFERS

Any costs charged to the ARP/CSLFRF federal award that do not meet the allowable cost criteria must be removed from the award account and charged to an account that does not require adherence to federal UGG or other applicable guidelines.

Failure to adequately follow this policy and related procedures could result in questioned costs, audit findings, potential repayment of disallowed costs and discontinuance of funding.

EXHIBIT A

Selected Items of Cost	Uniform Guidance General Reference	Allowability
Advertising and public relations costs	2 CFR § 200.421	Allowable with restrictions
Advisory councils	2 CFR § 200.422	Allowable with restrictions
Alcoholic beverages	2 CFR § 200.423	Unallowable
Alumni/ae activities	2 CFR § 200.424	Not specifically addressed
Audit services	2 CFR § 200.425	Allowable with restrictions
Bad debts	2 CFR § 200.426	Unallowable
Bonding costs	2 CFR § 200.427	Allowable with restrictions
Collection of improper payments	2 CFR § 200.428	Allowable
Commencement and convocation costs	2 CFR § 200.429	Not specifically addressed
Compensation – personal services	2 CFR § 200.430	Allowable with restrictions; Special conditions apply (e.g., § 200.430(i)(5))

Compensation – fringe benefits	2 CFR § 200.431	Allowable with restrictions
Conferences	2 CFR § 200.432	Allowable with restrictions
Contingency provisions	2 CFR § 200.433	Unallowable with exceptions
Contributions and donations	2 CFR § 200.434	Unallowable (made by non-federal entity); not reimbursable but value may be used as cost sharing or matching (made to non-federal entity)
Defense and prosecution of criminal and civil proceedings, claims, appeals and patent infringements	2 CFR § 200.435	Allowable with restrictions
Depreciation	2 CFR § 200.436	Allowable with qualifications
Employee health and welfare costs	2 CFR § 200.437	Allowable with restrictions
Entertainment costs	2 CFR § 200.438	Unallowable with exceptions
Equipment and other capital expenditures	2 CFR § 200.439	Allowability based on specific requirement
Exchange rates	2 CFR § 200.440	Allowable with restrictions
Fines, penalties, damages and other settlements	2 CFR § 200.441	Unallowable with exceptions
Fund raising and investment management costs	2 CFR § 200.442	Unallowable with exceptions

Gains and losses on disposition of depreciable assets	2 CFR § 200.443	Allowable with restrictions
General costs of government	2 CFR § 200.444	Unallowable with exceptions
Goods and services for personal use	2 CFR § 200.445	Unallowable (goods/services); allowable (housing) with restrictions
Idle facilities and idle capacity	2 CFR § 200.446	Idle facilities - unallowable with exceptions; Idle capacity - allowable with restrictions
Insurance and indemnification	2 CFR § 200.447	Allowable with restrictions
Intellectual property	2 CFR § 200.448	Allowable with restrictions
Interest	2 CFR § 200.449	Allowable with restrictions
Lobbying	2 CFR § 200.450	Unallowable
Losses on other awards or contracts	2 CFR § 200.451	Unallowable (however, they are required to be included in the indirect cost rate base for allocation of indirect costs)
Maintenance and repair costs	2 CFR § 200.452	Allowable with restrictions
Materials and supplies costs, including costs of computing devices	2 CFR § 200.453	Allowable with restrictions
Memberships, subscriptions, and professional activity costs	2 CFR § 200.454	Allowable with restrictions; unallowable for lobbying

		organizations
Organization costs	2 CFR § 200.455	Unallowable except federal prior approval
Participant support costs	2 CFR § 200.456	Allowable with prior approval of the federal awarding agency
Plant and security costs	2 CFR § 200.457	Allowable; capital expenditures are subject to § 200.439
Pre-award costs	2 CFR § 200.458	Allowable if consistent with other allowabilities and with prior approval of the federal awarding agency
Professional services costs	2 CFR § 200.459	Allowable with restrictions
Proposal costs	2 CFR § 200.460	Allowable with restrictions
Publication and printing costs	2 CFR § 200.461	Allowable with restrictions
Rearrangement and reconversion costs	2 CFR § 200.462	Allowable (ordinary and normal)
Recruiting costs	2 CFR § 200.463	Allowable with restrictions
Relocation costs of employees	2 CFR § 200.464	Allowable with restrictions
Rental costs of real property and equipment	2 CFR § 200.465	Allowable with restrictions
Scholarships and student aid costs	2 CFR § 200.466	Not specifically addressed

Selling and marketing costs	2 CFR § 200.467	Unallowable with exceptions
Specialized service facilities	2 CFR § 200.468	Allowable with restrictions
Student activity costs	2 CFR § 200.469	Unallowable unless specifically provided for in the federal award
Taxes (including Value Added Tax)	2 CFR § 200.470	Allowable with restrictions
Termination costs	2 CFR § 200.471	Allowable with restrictions
Training and education costs	2 CFR § 200.472	Allowable for employee development
Transportation costs	2 CFR § 200.473	Allowable with restrictions
Travel costs	2 CFR § 200.474	Allowable with restrictions
Trustees	2 CFR § 200.475	Not specifically addressed

Proclamation

NATIONAL POLICE WEEK MAY 15-21, 2022 AND PEACE OFFICERS' MEMORIAL DAY MAY 15, 2022

Whereas: the Congress and President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police week; and

Whereas: the members of the Granite Quarry – Faith Joint Police Authority play an essential role in safeguarding the rights and freedoms of our community; and

Whereas: it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our Granite Quarry – Faith Joint Police Authority recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

Whereas: the officers of the Granite Quarry – Faith Joint Police Authority unceasingly provide a vital public service.

Therefore: I, Brittany H. Barnhardt, Mayor of the Town of Granite Quarry, North Carolina, do recognize the week of May 15-21, 2022, as “**National Police Week**” and further recognize May 15th as **Peace Officers' Memorial Day** in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty.

Proclaimed this the 19th day of May 2022.

Brittany H. Barnhardt, Mayor

Attest:

Aubrey Smith, Town Clerk

Proclamation

NATIONAL PUBLIC WORKS WEEK MAY 15-21, 2022

Whereas: public works services provided in our community are an integral part of our citizens' everyday lives; and

Whereas: the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as streets, public buildings and grounds, parks, solid waste collection, and snow removal; and

Whereas: the health, safety, and comfort of this community greatly depends on these facilities and services; and

Whereas: the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works employees; and

Whereas: the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the community's understanding of the work they perform.

Therefore: I, Brittany H. Barnhardt, Mayor of the Town of Granite Quarry, North Carolina, do hereby designate the week of May 15-21, 2022, as National Public Works Week, and further extend appreciation to our public works department for the vital service they perform and their exemplary dedication to our community.

Proclaimed this the 19th day of May 2022.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk

Town of Granite Quarry
Office of the Mayor

Proclamation

Whereas, mental health is an essential part of overall health, and it is vital that each individual has equal opportunity for early access to screening, assessment and referral to treatment, and individuals with mental illness and their families need to stay informed so that they can exercise choice over their care decisions; and

Whereas, mental illness including major depression, schizophrenia, and disorders such as bipolar, obsessive, compulsive, severe anxiety, borderline personality and post-traumatic stress affects approximately one in four people worldwide at some point in life, and it touches all ages, genders, races and nationalities in every community; and

Whereas, lack of available mental health treatment can increase and complicate an individual's symptoms, and could lead to chronic medical conditions, unnecessary disability, unemployment, substance abuse, homelessness, inappropriate incarceration, and suicide; and

Whereas, effective methods for reducing the stigma and isolation associated with mental illness are accomplished by building awareness and understanding of mental illness, increasing access to treatment and ensuring families who are struggling know that they are not alone in their journeys; and

Whereas, annually Mental Health Month is observed during the month of May to raise awareness about mental illness, the importance of early detection and accurate diagnosis, and to reduce the stigma and misunderstandings associated with mental illness.

Now, Therefore, I, BRITTANY H. BARNHARDT, by virtue of the authority vested in me as Mayor of the town of Granite Quarry, North Carolina, do hereby proclaim May 2022 as

“MENTAL HEALTH MONTH”

Duly adopted this the 19th day of May 2022.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk

May 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	Planning Board 6pm					
8	9	10	11	12	13	14
			Centralina Board of Delegates Mtg. 5pm <i>Virtual</i>	Dumpsters 9am-3pm	Dumpsters 9am-3pm	Dumpsters 8am-12pm
15	16	17	18	19	20	21
	P.E.R.C. 5pm ZBA 5:30pm	Primary Elections Revitalization 3:30pm	CAC 6pm	Power in Partnership Breakfast 7:30am BoA Mtg. 6pm		
22	23	24	25	26	27	28
			MPO TAC 5:30pm			
29	30	31				
	Memorial Day – Office Closed					

June 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
	Planning Board 6pm		Centralina Executive Board Mtg. 5pm	CAC 6pm		
12	13	14	15	16	17	18
	Business After Hours 5pm BoA Mtg. 6pm					
19	20	21	22	23	24	25
	P.E.R.C. 5pm ZBA 5:30pm	Revitalization 3:30pm	MPO TAC 5:30pm			
26	27	28	29	30		