



Town of Granite Quarry 2025 Festival Opportunities

143 N Salisbury Ave
PO Box 351
Granite Quarry, NC 28072
Phone: 704-279-5596
events@granitequarrync.gov

Vendor Information 2025

APPLICATION DEADLINE IS 14 DAYS PRIOR TO EACH EVENT

Dear Potential Vendor:

We are excited to offer several opportunities for our established and new vendors for Food, Crafts, Handmade Items, and Goods to sell their products. You will find these opportunities listed on the following page. We are currently taking applications for all events listed. *Our preferred method of application and payment is via online.

- The fee for Food Truck/Vendor set up will be: **\$50 per Space**
- The fee of nonfood booths for this year will be: **\$25 - 10x10 Booth Space**
(*Please note there is an additional fee for electrical access. \$25 for 110v Power.

VENDORS WITH NOISY GENERATORS WILL BE REQUIRED TO USE ELECTRICITY AND PAY FEE.)

Commercial sales/Business promotions/Political booths are limited to those becoming an Event Sponsor. Please email or call for more information.

In order to create as much variety as possible, we will be limiting the number of booths with duplicate content and food trucks with similar menus. Please get your application back to us as soon as possible to lock in your spot for the desired event. In the past, these events were extremely successful, and we anticipate the available spots to be in high demand as we have already had inquiries for booking.

If you would like to apply for a spot at these events, please apply online (preferred) <https://app.heygov.com/granitequarrync.gov/forms/vendor-registration> or fill out the attached vendor application and **RETURN THE APPLICATION ONLY**. We are accepting payment for all events scheduled in 2024! You will receive your booth # and parking info 5-10 days prior to the event. If you have any questions, please email Debbie at events@granitequarrync.gov or call 704-279-5596 ext 212.

We look forward to seeing you at this year's Arts in the Park, Granite Fest and Christmas at the Lake!!

Sincerely,

Debbie Loflin-Benge
Event Coordinator
704.279.5596 ext #212

2025 Town of Granite Quarry Events Vendor Packet and Application

events@granitequarrync.gov

www.granitequarrync.gov



Event Descriptions

This packet/application lays out the guidelines for all Town of Granite Quarry events. These events are Arts in the Park, Granite Fest, and Christmas at the Lake.

Arts in the Park – April 26th, 2025

Arts in the Park began in 2021 and was a huge hit! It is a half day event AT OUR Granite Lake Park. We plan to make Arts in the Park an annual event. There are many forms of art, and we hope to have representation of them all! This event is a venue for local students to display/show their art (painting, architecture, sculpture, literature, music, performing and cinema). There will be a children's area to create a take home art piece as well as much more. This event will also be open to vendors/artisans selling handcrafted items. We will also offer attendees the opportunity to purchase food and drink from area vendors. Arts in the Park is held each year on the last Saturday of April.

Granite Fest – October 18th, 2025

Granite Fest is a festival for the community and surrounding area of Granite Quarry with free admission. This event was originally started to celebrate the town's centennial and was such a success, it was continued for several years. We have brought that festival back after a short hiatus and hope it will continue to entertain and bring exceptional joy to all who attend.

The Town of Granite Quarry relies on a partnership with our generous sponsors to assist us in providing our attendees with quality entertainment, exciting games and inflatables for the kids, and an opportunity for the community to gather and celebrate our town. Granite Fest is held at our Civic Park and includes live music, dancing, inflatable amusement, games, lots of great food and various other entertainment. Granite Fest is held each year at Granite Civic Park on the third Saturday of October. Craft/Sales Vendors spaces will be very limited at this event.

Christmas at the Lake – December 6th, 2025

Christmas at the Lake is an annual event that the community looks forward to each year. Businesses and organizations decorate trees to display the entire month of December with the Tree Lighting Ceremony at dusk on the day of the event. This event is an afternoon/evening event with the arrival and visits with Santa and friends, carolers, seasonal games, food, hot cocoa, s'mores by the fire, and even a little Christmas shopping from some local vendors. You don't want to miss it! Christmas at the Lake is held each year on the first Saturday of December.

Please visit us at www.granitequarrync.gov/community/events to view all community events happening in 2025.



Vendor Application Process:

Included in this information packet is a Vendor Application. THE PREFERRED METHOD OF APPLICATION AND PAYMENT IS ONLINE at <https://app.heygov.com/granitequarrync.gov/forms/vendor-registration>. If you are unable to apply online, please complete the application and return it to the listed P.O. Box (below), deliver in person to Town Hall, or scan and email to events@granitequarrync.gov. Please return the application as soon as possible in order to be scheduled at the event for which you apply. **Once your application has been received, our event committee will review and notify you to confirm the date(s) and time(s) of the event. If for some reason, your application is declined, your card will be refunded the booth rental fee. YOU MUST SUBMIT PAYMENT OF FEE WITHIN 10 DAYS OF CONFIRMATION FROM EVENT STAFF IN ORDER TO SECURE YOUR SPOT. ONCE PAYMENT IS RECEIVED, YOU HAVE COMMITTED TO THE EVENT.** *We will continue to accept vendor applications throughout the year, however we cannot guarantee availability or maximized publicity through pre-event marketing.*

Vendor Guidelines and Procedures:

Although we cannot guarantee exclusivity, we do try to not repeat similar products and services. We will avoid placing vendors with similar products or services next to one another for the benefit of all.

Set Up/Vending time: Set up begins at three (3) hours before the event's start time on the day of the event. The Event coordinator will prepare a schedule to stagger vendor arrival time. If an earlier set up time is necessary, please discuss it with the Event Coordinator. When you arrive, Event Staff will show you your assigned area to set up in. You must be ready for customers 15 minutes prior to the event's start time. Vendors can begin selling product as soon as our first guests arrive. Vendors WILL NOT be allowed to move vehicles to load up until the event is over. If more than one (1) vehicle is necessary, only one (1) vehicle will be allowed to park in the vendor area at a time to be fair and courteous to the other vendors.

*****Fees:** Fees must be paid to Event Staff BEFORE setting up at event that requires a fee to participate. No one, other than non-profit and church organizations, is exempt from event fees. ***

Clean Up: Each vendor is responsible for cleaning up their entire area and keeping trash picked up. Please leave our park/event area the way you found it. You are responsible for a timely clean up at the conclusion of the event. *You MAY NOT close to clean up your areas until the event you are vending is over, and no vehicles may be moved until guests have cleared the event area.*

Space available: All vendors will have spaces set up within the main area of the event, ensuring great traffic flow and visibility. All vendors except food will have a 10x10 space. If you require more room, you will need to pay for an additional booth space. Please note on application the space necessary including length and width of tents, trailers, carts, etc. for food vendors.

Tents/Trailers: Vendors may set up with a trailer (*only if room available*) and/or pop-up tent with table. Vehicles must be unloaded, trailers unhitched, and vehicles moved into the parking lot or designated parking area **30 minutes before the event start time** (i.e. out of the park by 5:30pm for a 6:00pm event, etc.).

Sales Tax: All vendors are responsible for paying their own sales tax from any sales made at any Town of Granite Quarry event.

Signage & Electricity: No signs outside of the tent of the vendor space assigned to each vendor are allowed. **If we do not have electricity available for vendors. You may request to use a QUIET running generator.**

Flyers/Handouts: Flyers and handouts are acceptable only within your designated booth area. You may not approach guests. You must allow guests to approach you at your booth.

Vendor Guidelines and Procedures (continued):

Parking: There are reserved parking areas for vendors at each event. Please, park in these areas to be respectful of your prospective customers. We ask that you limit the number of vehicles you need to bring, due to limited parking. ****Please DO NOT request handicapped parking unless ALL members of your party are unable to park in the vendor parking areas. ****

Weather: Our outside events are dependent on weather conditions for the day. If an event is canceled due to weather, you will be notified a.s.a.p.

Refunds: We do not allow for refunds, but it may be possible to reschedule for another event date.

Non-food Vendors: No water or drink sales are allowed for sale by craft and material vendors. Only food that is pre-packaged will be allowed to be available for sale by craft and material vendors.

Tobacco/Alcohol Policy: Granite Quarry Parks are now completely tobacco and smoke free! Please refrain from using any tobacco products or vaping while at any Town of Granite Quarry event. The consumption of alcohol while participating as a vendor is strictly prohibited. If seen using these items while participating as a vendor, you will be asked to leave the event.

Any guidelines/rules set up in this application may be changed by Event Staff.

Please keep the above information and a copy of the application for your records.

ONLY return the Application
