

TOWN OF GRANITE QUARRY

143 NORTH SALISBURY AVENUE
P.O. BOX 351
GRANITE QUARRY, NORTH CAROLINA 28072
(704) 279-5596

FIRE DEPARTMENT STATION #57

Organized in February, 1950



This packet contains the Membership / Employment Application Form, Probationary Statement, and Probationary Training Outline. The applicant should read and understand all materials.

After completing the Membership / Employment Application Form and reading all the material, all volunteers are required to obtain a certified copy of your driving and court record from the Rowan County Clerk of Superior Court at a minimal cost (\$15.00 in 2008). When you complete the application and have obtained the necessary records, return it in a sealed envelope to the Town Hall of the Fire Chief.

Anyone offered a full-time position will be required to obtain a certified copy of his/her driving and court record from the Rowan County Clerk of Superior Court at a minimal cost.

NO APPLICATION FOR A VOLUNTEER WILL BE PROCESSED WITHOUT THIS TRANSCRIPT!

PROBATIONARY AGREEMENT FOR VOLUNTEERS

As of January 1, 1988, all new firefighters joining the Granite Quarry Fire Department will serve a twelve (12) month training/probationary period to gain knowledge and learn their duties as a firefighter with this department. A six (6) month administration probation will be in effect for all new members. During this period, you will be required to wear a blue stripe on your helmet. At the end of the first six (6) months you may, if all training requirements have been met, remove the blue stripe. At the end of the twelve (12) month period, each applicant will be reviewed by the officers for a final determination as to his/her continuation in the department on a permanent basis.

The following guidelines must be met during this period. FAILURE TO DO SO WILL RESULT IN DISMISSAL.

1. Attend a minimum of 50% (fifty percent) of all scheduled monthly meetings.
2. Attend one Rowan County Fireman's Association meeting. (3rd Thursday of odd months at 7:30 PM) Transportation will be provided.
3. Attend a special training class if one is held during this period. If not, then the first one available.
4. During this period, you will be required to begin training for, at least, a Medical Responder Medical Certification.
5. During this period, probationary personnel **WILL NOT** be allowed to drive any apparatus emergency traffic.
6. During this period, you will be instructed as per the Granite Quarry Fire Department's Probationary Firefighter Performance Objectives. You will need to read and become familiar with the department's **Suggested Operating Guidelines (SOG'S)** and be proficient in locating Granite Quarry streets and hydrants.
7. Probationary firefighters **WILL NOT** be allowed to run red lights or emergency flashers on their personal vehicles.
8. Probationary firefighters are not eligible for the annual Rookie Award or for participation in the town's funded pension program.

The firefighter will have the ultimate responsibility for contacting an officer to schedule training time. If work schedules cause a conflict, he/she must contact the Chief.

Due to safety consideration, the Fire Department finds it necessary to enforce the following dress code:

- Facial hair in the seal area of SCBA will not be allowed.
- Hair must be kept off the collar.
- Earrings must not be worn during training or emergency calls.

The Granite Quarry Fire Department is proud of the moral character represented by its members. Good judgment and common sense must prevail in all situations. All persons are to conduct themselves as professionals at the station and on the fireground. Persons displaying undesirable conduct or reflecting an unfavorable image on the Department may be subject to suspension or dismissal.

STATEMENT: I HAVE READ THE GRANITE QUARRY FIRE DEPARTMENT'S PROBATIONARY AGREEMENT AND UNDERSTAND WHAT IS EXPECTED OF ME DURING MY PROBATIONARY PERIOD. FAILURE TO COMPLY WITH THE REQUIRED OBJECTIVES WILL RESULT IN MY DISMISSAL.

Signature of Applicant

Date

Signature of Witnessing Officer

Date

APPLICATION FOR MEMBERSHIP / EMPLOYMENT

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Have you ever been convicted of a crime? Yes No (If you answered yes, please explain.) _____

Could you leave work in case of an emergency? Yes No (Comments? N/A if applying for full-time position)

What shift do you work? _____ Would you be able to attend: Meetings? _____ Training Sessions? _____

Is there any reason you could not drive a fire truck? Yes No (If you answered yes, please explain.) _____

Have you ever been a member of or employed by a fire department? Yes No (If you answered yes, please complete the following):

Department's Name _____ Length of Membership _____

Address _____ Phone Number _____

Chief's Name _____ Training Received _____

Do you belong to any civic organization or club? Yes No (If you answered yes, please explain) _____

Why do you want to join the Granite Quarry Fire Department? _____

Is there any area of the fire department operations that you are particularly interested in? Yes No (If you answered yes, please explain)

References:

Name / Relationship: _____ Years Acquainted? _____
Address & Phone #: _____

Name / Relationship: _____ Years Acquainted? _____
Address & Phone #: _____

Name / Relationship: _____ Years Acquainted? _____
Address & Phone #: _____

DAY – Emergency Contact: Name / Relationship _____

Address & Phone #: _____

NIGHT – Emergency Contact: Name / Relationship _____

Address & Phone #: _____

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If you are applying for a full-time or part-time position, please answer the questions below.

Position applying for:

Date you can start: _____

- Full Time**
- Part time**
- Night Stand By**
- Volunteer**

Are you prevented from lawfully being employed in this country because of visa or immigration status? Yes No

Do you have any special skills or training that you feel are applicable to this position? Yes No (If yes, please indicate below.)

I certify that answers given herein are true and complete to the best of my knowledge. I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time. I understand that employment is contingent upon the satisfactory completion of a pre-employment physical, drug screening and criminal background check.

In consideration of my employment, I agree to conform to the Town's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the Town's option.

I hereby give permission to the Town of Granite Quarry to contact any person or companies listed on this application as it pertains to joining the Department and/or becoming an employee of the Town.

Signature of Applicant

Date



Town of Granite Quarry
Fire Department
Established February 1950



DATE _____

Required Documentation

You must furnish a photocopy of your current and valid driver's licenses.

REQUIRED DOCUMENTATION

- | | |
|--|----------------|
| 1. Driver's Licenses | Attached _____ |
| 2. Birth Certificate | Attached _____ |
| 3. Certified Driving / Court record (Background check) | Attached _____ |
| 4. DD-214 (if applicable) | Attached _____ |
| 5. Photocopy of Social security card | Attached _____ |

If offered employment the required documentation must be submitted:

1. High School Diploma or transcript
2. College Diploma or transcript